Licensing, Regulatory, and Tax Requirements for Indiana Businesses: 
A Checklist Guide for New Businesses

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Acknowledgements

The authors would like to acknowledge Jerry Nelson, Purdue University New Ventures Team, for his contributions in the creation of this document, and De Bush, Purdue University Food Science Department, who provided thoughtful suggestions. Several sources were very helpful in compiling this guide and are included in the reference portion of the index. These resources were produced by the following agencies: Indiana Small Business Development Centers, Indiana Department of Health, Indiana Department of Environmental Management, Indiana Secretary of State, and the Indiana State Department of Agriculture.
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Overview

Identifying all of the regulatory requirements a new business must satisfy can be overwhelming. In working with entrepreneurs, we’ve discovered an abundance of information about how to begin a new business. However, much of the information available mixes suggestions and requirements—how does one know the difference?

This guide was developed to make the daunting task of identifying the requirements for new businesses easier. It serves as a comprehensive checklist that identifies the regulatory requirements that must be satisfied in order to operate a new business in Indiana. While the guide was developed with food and agricultural entrepreneurs in mind, the information provided can be applied to any business. The first checklist in the guide applies to all beginning businesses in Indiana, whether related to agriculture or not. The second identifies requirements for businesses with employees. The third identifies requirements for businesses with specific environmental concerns, such as air and water permits. The fourth and fifth checklists identify requirements for food businesses at the wholesale and retail level. Finally, the sixth checklist identifies requirements for business that will handle animals or animal products.

Additionally, this guide includes state and county-level agency directories, a portion of Indiana Code detailing business structure registration requirements, and an index of additional requirements for specific occupational businesses.

Entrepreneurs can pick and choose the checklists that suit their particular business. For example, if a new food business will construct a new facility and pay employees, the applicable checklists would be 1, 2, 4, and 5 (general checklist, checklist for businesses with employees, checklist for businesses with environmental concerns [because construction will occur], and checklist for businesses involved with food handling at the retail level).

The information provided here is intended to make the administrative components of beginning a business in Indiana as simple as possible. We hope we have been successful.

July 2012

This guide is also available free online at http://www.agecon.purdue.edu/newventures. The online guide will be updated on a regular basis. Individuals assisting entrepreneurs can use the online guide as a resource in working with clients by downloading applicable checklists and resources specific to that client’s business.

Disclaimer

This guide has been reviewed for accuracy, but the information is subject to amendments and other modifications to Indiana Code. We recommend directly contacting the appropriate agency to verify that the information is accurate and current. The Indiana Code is available online at http://www.in.gov/legislative/ic/code/.
Checklist One—General Licensing, Regulatory, and Tax Requirements for All Businesses

Registrations and Applications

☐ Register formal business structures with the Business Services Division of the Indiana Secretary of State at http://www.in.gov/core/info_business.html or (317) 232-6576; see Indiana Code Pertaining to Business Structure Registration Requirements section on page 119 for specific guidelines, or search online at http://www.in.gov/legislative/iac/.

- Limited Partnerships—see Indiana Code 23-16-3-2
- Limited Liability Partnerships—see Indiana Code 23-4-1-45
- Limited Liability Companies—see Indiana Code 23-18-2-4
- Corporations—see Indiana Code 23-1-21-2
- Nonprofit Corporations—see Indiana Code 23-17-3-2

☐ Register name of business.

- Sole proprietorships or general partnerships—register name with the county recorder (see appropriate County-Level Directory) if business name differs from that of the sole proprietor or partners.
- Corporations, LPs, LLCs, and LLPs—contact the Secretary of State’s Office to determine if a name is available at http://www.in.gov/sos/business/corps/searches.html or (317) 232-6576.
- Corporations conducting business under a name other than the name of the Articles of Incorporation file the assumed business name with Form 3035 at http://www.in.gov/icpr/2362.htm with both the Indiana Secretary of State (see State Agency Directory) and the county recorder (see County-Level Directory).

☐ Complete appropriate licensing paperwork requirements (e.g., a certificate of registration is required of professional corporations) for specific businesses. For a list of professions and corresponding regulatory agencies see the Specific Occupational Business Licenses index.

☐ Register for an Employer Identification Number (EIN) to pay business taxes on Form SS-4 with the Internal Revenue Service at http://www.irs.ustreas.gov or (800) 829-3676.

☐ Complete the State of Indiana Business Tax Application (Form BT-1) to register with the Indiana Department of Revenue (IDOR) for sales tax, withholding tax, corporate tax, and other non-corporate taxes. You can obtain this form at http://www.in.gov/dor/3744.htm or by contacting the Department of Revenue at (317) 233-4015.

Register with the local tax assessor (see County-Level Directory) to pay property taxes on business land and equipment, and certain types of personal property; some exemptions may apply. For more information, contact the Department of Local Government Finance, Assessment Division at http://www.in.gov/dlgf or (317) 232-3773.

Register commercial vehicle(s) with the local Bureau of Motor Vehicles office (see County-Level Directory).

Apply for business insurance with a private agent.

Building Requirements

Select business location, and check zoning laws with local area planning commission office (see County-Level Directory), or contact the Indiana Planners Association at http://www.indianaplanning.org/ or (317) 767-7780.

If the business will construct a new facility or renovate an existing facility, submit one set of plans to the Plan Review Division of the Office of State Building Commission. More information is available at http://www.in.gov/dhs/ or (317) 232-6422.

Contact the Indiana Department of Environmental Management (IDEM) to identify building requirements (also see Checklist Three—Businesses with Specific Environmental Concerns). More information is available at http://www.in.gov/idem/ or (317) 232-8603/(800) 451-6027.

If an elevator will be operating on business premises, contact the State Emergency Management Agency Elevator Safety Division to perform initial elevator safety inspection at http://www.in.gov/dhs/2374.htm or (317) 232-2670.

If a boiler or pressure vessel5 will be located on the business premises, contact the State Emergency Management Agency Boiler and Pressure Safety Division for an inspection at http://www.in.gov/dhs/2378.htm or (317) 232-1921.

Determine sign requirements with county or city engineer’s office, and pay a fee depending on value of signage (see County-Level Directory).

Optional

Apply for patents, trademarks, and/or copyrights if applicable with state and/or Federal government with the Federal Patent and Trademark Office at http://www.uspto.gov/ebc/efs_help.html or by calling (866) 217-9197.

If the business will seek outside funding by selling securities, register with the U.S. Securities and Exchange Commission at http://www.sec.gov/about/forms/secforms.htm or by calling (800) 732-0330.

If the business will develop a Website, register an Internet domain name with a private agent such as Register.com, DomainDirect.com or Yahoo.com.

1 Informal business structures such as sole proprietorships and general partnerships are not required to file paperwork with the Secretary of State’s Office. For more information, go to http://www.in.gov/sos/business/3786.htm, or call the Corporations Office at (317) 232-6576.

2 If a business name is available, an application can be filed to reserve that name for 120 days for $20.00 at http://www.in.gov/sos/business/2381.htm, or the business may proceed by filing the Articles of Incorporation, thereby reserving the business name.
This is only applicable if the business will: 1) operate as a corporation or a partnership; 2) file excise, alcohol, tobacco, and/or firearms tax returns; 3) withhold taxes on income besides wages to a non-resident alien; 4) has a Keogh plan; or 5) is a type of trust, estate, real estate mortgage investment conduit, non-profit, or farmers’ cooperative.

The Department of Revenue requires any business selling a tangible good to collect sales tax. To do so, apply for a retail merchant certificate, which is included in form BT-1, and submit $25.00 payment to the Indiana Department of Revenue. To obtain this form, go to https://secure.in.gov/apps/dor/bt1/, or call (317) 233-4015. You may file sales tax exemption certificates when applicable. For more information, see http://www.in.gov/, or contact the Department of Revenue at (317) 233-4016.

The Indiana Department of Fire and Building Services defines a boiler or pressure vessel as a container that holds gas or liquid under pressure, producing steam, heat, or electricity.
Checklist Two—Businesses with Employees

- Register for an Employer Identification Number (EIN) to use as the business’s taxpayer identification number on Form SS-4 with the Internal Revenue Service at http://www.irs.ustreas.gov or (800) 829-1040.
- Apply to withhold taxes with the Indiana Department of Revenue (IDOR) at http://www.irs.ustreas.gov/ or (317) 233-4016.
- Register for an unemployment insurance account by completing Form 2837 to establish the account and Form UC-1, Quarterly Contribution Report (or Form DETS 1020) with the Indiana Department of Workforce Development Unemployment Insurance Division at http://www.dwd.state.in.us, or call (317) 232-6702/(800) 437-9136.
- Obtain worker’s compensation insurance from a private agent, or become qualified as a self-insured employer by the Worker’s Compensation Board (for more information contact the Indiana Worker’s Compensation Board at http://www.in.gov/workcomp/ or (317) 233-3808/(800) 824-2667).
- If the business will employ a minor, obtain and submit a signed Employment Certificate (Intent to Employ/Form A-1) from the school corporation that the minor attends before employment begins. You can obtain this form from the Indiana Department of Labor Bureau of Child Labor at http://www.in.gov/dol/childlabor.htm or (317) 232-2676/(888) 833-6967.
- Report all new and rehired employees within 20 days of hire to the Indiana New Hire Reporting Center at http://www.in-newhire.com or by calling (317) 612-3028/(866) 879-0198.
  - Complete U.S. Citizenship and Immigration Services Employment Eligibility Verification (Form I-9) with the U.S. Department of Justice for every employee, regardless of citizenship at http://www.in.gov/dwd/files/2007-01_I-9.pdf or (800) 357-2099.
  - Require employees to complete Internal Revenue Service Employee’s Withholding Allowance Certificate (Form W-4) at http://www.irs.ustreas.gov/pub/irs-pdf/fw4.pdf or (800) 829-4933.
  - Obtain and post the following. Note each poster title is indicted in bold typeface, followed by the corresponding regulatory agency. Exemptions to posting requirements are noted at http://www.irs.ustreas.gov/. At least one copy of each poster is free to any employers by contacting the regulatory agency noted below.
    - **Your Rights Under the Fair Labor Standards Act poster** — required for any business with a gross income of at least $50,000. Other requirements can be found at http://www.irs.ustreas.gov/ Indiana Department of Labor, Wage & Hour Division at http://www.in.gov/dol/ or (317) 232-2673.
    - **Employee Polygraph Protection poster** — required for any business with a gross income of at least $50,000. You can find other requirements at http://www.irs.ustreas.gov/ — Indiana Department of Labor, Wage & Hour Division at http://www.in.gov/dol/ or (317) 232-2673.
    - **Your Rights Under the Federal Family and Medical Leave poster** — required if employing 50 or more people within 75 miles — Indiana Department of Labor, Wage & Hour Division at http://www.in.gov/dol/ or (317) 232-2673.
    - **Indiana Minimum Wage Law poster** — required for any business not covered by federal minimum wage and with two or more employees during any work week — Department of Labor, Wage & Hour Division at http://www.in.gov/dol/ or (317) 232-2673.
    - **The Law poster** — required for private employers and anyone holding federal contracts or subcontracts and/or any business receiving federal financial assistance — Equal Employment Opportunity Commission at http://www.eeoc.gov/ or (317) 226-7212/(800) 669-4000.
• **Equal Opportunity Is the Law poster**—required for any state, political or civil subdivision, anyone employing six or more persons, labor organizations, or employment agencies—Indiana Civil Rights Commission at [http://www.in.gov/icrc/](http://www.in.gov/icrc/) or (317) 232-2600/(800) 628-2909.

• **Safety and Health Protection on the Job poster**—required for all Indiana businesses except sole proprietorships—Indiana Department of Labor, IOSHA Compliance Division at [http://www.in.gov/labor/iosha/](http://www.in.gov/labor/iosha/), or (317) 232-2694.

• **Notice of Teen Worker Hour Restrictions poster**—required for employers of minors 14 to 17 years of age—Indiana Department of Labor, Bureau of Child Labor at [http://www.in.gov/dol/](http://www.in.gov/dol/) or (317) 232-2675/(888) 833-6967.

• **Indiana Employment and Training Services Act poster**—required for any business with: 1) one or more employees in 20 different weeks, 2) employees who are paid $1,500 or more in one quarter, 3) 10 or more employees in agricultural labor for 20 or more weeks in the year, 4) employees who are paid $20,000 or more in one quarter, 5) employers of domestic labor paid cash wages of $1,000 or more in one quarter, and/or 6) state and political subdivisions—Indiana Department of Workforce Development at [http://www.in.gov/dwd](http://www.in.gov/dwd) or (317) 232-6702/(800) 437-9136.

• **Workers’ Compensation Notice poster**—required for all businesses subject to the Worker’s Compensation Act—Worker’s Compensation Board at [http://www.in.gov/workcomp/employers/Posters/index.html](http://www.in.gov/workcomp/employers/Posters/index.html) or (317) 232-7101/(800) 824-2667.
Checklist Three—Businesses with Environmental Concerns

Applications for Air Quality Permits

☐ If the business has the potential to emit air pollutants, contact an Indiana Department of Environmental Management (IDEM) Air Quality Permit Reviewer to determine the appropriate permits and registration forms at http://www.in.gov/idem/ or (317) 232-8603/(800)-451-6027.

☐ If the business will engage in open burning (and is not located in Lake, Porter, Clark, and Floyd counties, which do not allow open burning), determine the conditions and situations in which this practice is permitted at http://www.in.gov/idem/ or by contacting the IDEM Air Quality Compliance Office at (800) 421-6027.

☐ If the business will be a potential source of fugitive dust—defined by IDEM as the generation of particulate matter to the extent that some portion of the material escapes beyond the property line or boundaries of the property, right-of-way, or easement on which the source is located—ensure the business complies with fugitive dust rules. More information is available at http://www.in.gov/idem/ or by contacting the IDEM Air Quality Compliance Office at (800) 421-6027.

☐ If the business will renovate a facility, the structure must be inspected by an Indiana-licensed asbestos remover before the renovation can occur. A list of certified inspectors is available on the IDEM Website at http://www.in.gov/idem/.

  • If the inspection indicates the structure is free from asbestos, you must notify IDEM within 10 days using a notification form at http://www.in.gov/icpr/2362.htm or by calling (317) 233-3439. If the business is located in Marion County, you must also contact the Office of Environmental Services Environmental Resources Management Division at http://www.in.gov/indot/2675.htm or (317) 327-2234.

  • If asbestos is determined to exist, contact IDEM for more information about disposal and removal at http://www.in.gov/idem/ or (317) 232-8219.

☐ If the business will be located in Lake or Porter counties (non-attainment areas, i.e., do not meet Clean Air Act standards for ozone), business vehicles must undergo an Indiana Clean Air Car Check inspection. For more information about the requirements and test sites, go to: http://www.in.gov/idem/4223.htm, or contact the Clean Air Car Check hotline at (888) 240-1684.

☐ If the business will use ozone-depleting chemicals, such as during the servicing, repair, or disposal of appliances and industrial process refrigeration units, consult IDEM for appropriate permitting information. For more see http://www.in.gov/idem/4223.htm or contact the Environmental Protection Agency Stratospheric Protection Division at http://www.epa.gov/spdpublc/desc.html or (800) 296-1996.
Applications for Land Development Permits

- If the business will construct or modify a facility, complete IDEM Form 49785 Affidavit: Applicant Notification to Adjoining Property Owners/Occupants, which notifies adjoining property owners/occupants living on adjoining property that an environmental permit has been applied for on land that is undeveloped, or on land for which a valid existing permit has not been issued. You can obtain this form at [http://www.in.gov/icpr/2362.htm](http://www.in.gov/icpr/2362.htm) or (317) 232-8603/(800) 451-6027.

- If the business’s construction-related activities will disturb one or more acres of land, apply for a Rule 5 storm water runoff permit with the IDEM Office of Water Quality at [http://www.in.gov/icpr/2362.htm](http://www.in.gov/icpr/2362.htm) or (317) 232-8603/(800) 451-6027.

- If construction will include disturbing a wetland, lake, river, or stream, contact the U.S. Army Corps of Engineers to determine if a Section 404 Water Quality Certification is needed. For northern Indiana, contact the Detroit regional office at (313) 226-2218. For central and southern Indiana, contact the Louisville district office at [http://www.lrl.usace.army.mil/](http://www.lrl.usace.army.mil/) or (502) 582-5607.
  - If the Corps of Engineers decides a Section 404 permit is needed, you must also obtain an IDEM Section 401 Water Quality certificate. More information is available at [http://www.in.gov/idem/4221.htm](http://www.in.gov/idem/4221.htm) or (317) 232-8603/(800) 451-6027.

- If the business’s construction will require dredging, determine if a permit is required by contacting the IDEM Office of Water Quality at [http://www.in.gov/idem/4221.htm](http://www.in.gov/idem/4221.htm) or (317) 232-8603/(800) 451-6027.

- If the business’s construction will establish a new public water system (such as a well that will be used by more than 25 individuals for drinking water), register for a drinking water construction permit at [http://www.in.gov/idem/4221.htm](http://www.in.gov/idem/4221.htm) or by contacting the IDEM Office of Water Quality Drinking Water Branch at (317) 308-3307.

- If the business will construct a confined feeding operation, submit an application with building plans and specifications for the design and operation of manure treatment and control facilities to the IDEM Confined Feeding Program at [http://www.in.gov/idem/4222.htm](http://www.in.gov/idem/4222.htm) or (317) 308-3307.
  - Send a signed affidavit to IDEM within 30 days of the construction of the facility but before animals occupy the facility, with a notice of the completed construction and the intent of the business to operate in accordance with the requirement of IDEM’s approval. More information is available at [http://www.in.gov/icpr/2362.htm](http://www.in.gov/icpr/2362.htm) or (317) 232-8732.

- If the business will construct, excavate, or fill a floodway, file for a floodway (flood plain) construction permit at [http://www.in.gov/icpr/2362.htm](http://www.in.gov/icpr/2362.htm).
Applications for Water Permits
- If the business will discharge wastewater, contact the appropriate county health department (see County-Level Directory) to determine local regulations.
- If the business will transport septic wastes, obtain a wastewater disposal permit at http://www.in.gov/idem/5881.htm or by contacting the Solid Waste Permits Division of the Office of Land Quality at (317) 232-8731.
- Determine if a Rule 6 National Pollutant Discharge Elimination System (NPDES) general permit for Storm Water Runoff Associated with Industrial Activity is required at http://www.in.gov/idem/4222.htm or by contacting the IDEM Rule 6 Coordinator at (317) 233-0202/(800) 451-6027 ext. 30202.
- If the business will be a municipal wastewater treatment plant or a semi-public facility treating sanitary wastewater, public waters supplies, and/or industrial dischargers, determine if a NPDES permit from IDEM is required at http://www.in.gov/idem/4222.htm or by calling the Office of Water Quality Permits Branch at 317-232-8760.
- If the business will discharge non-contact cooling water from a point source into state waters, contact the IDEM Office of Water Quality to obtain a National Pollution Discharge Elimination System permit at http://www.in.gov/idem/5881.htm or (317) 232-8603/(800) 451-6027.

Applications for Solid & Hazardous Waste Permits
- If the business will dispose of hazardous solid wastes and specific types of wastes, you may need a permit. For more information about these permits, see http://www.in.gov/idem/4222.htm, or contact IDEM at (317) 232-8603/(800) 451-6027.
- If the business will create and transport solid wastes, you must register and apply for specific permits. For more information about this process, see http://www.in.gov/idem/4222.htm, or contact IDEM at (317) 232-7956.
- If the business will operate an underground storage tank that contains a regulated petroleum product or hazardous waste material, register with IDEM at http://www.in.gov/idem/4222.htm or (317) 232-8603/(800) 451-6027.
- If the business will handle sludge, industrial process waste, pollution control waste, contaminated soil, residue, or debris resulting from the cleanup of a spill involving these wastes, you must obtain a special permit. Information is available at http://www.in.gov/idem/4222.htm or by contacting the IDEM Land Application Division at (317) 232-8735.
- If the business will handle waste tire collection, storage, or disposal, register with IDEM. Information is available at http://www.in.gov/idem/4222.htm or by contacting the IDEM Waste Tire Program at (317) 232-0066.
- If the business will dispose of vegetative waste at a yard waste composting facility, you may need to register. Information, including information on exemptions, is available at http://www.in.gov/idem/4222.htm or by contacting the IDEM Yard Waste Compounding Program at (317) 232-0066.

Optional
- If the business site will have potentially been environmentally contaminated, determine if business is eligible for brownfield cleanup funds by contacting the Indiana Development of Finance Authority at http://www.state.in.us/idfa/ or (317) 233-4332. For more information on classifying land as a brownfield site, see http://www.in.gov/idfa/brownfields/, or contact IDEM at (317) 232-8603/(800) 451-6027.
1 Agricultural activities exempt from this permit requirement are the following: tilling, planting, cultivation, harvesting, pasture establishment or renovation, installation and maintenance of agricultural drainage tiles, or construction of agricultural conservation devices such as sediment basins, terraces, or grade stabilization structures or forest harvesting activities.

2 Confined feeding is the raising of animals for food, fur, or recreation in lots, pens, ponds, sheds, or buildings where they are confined, fed, and maintained for at least 45 days during any year, and where there is no ground cover or vegetation present over at least half of the animals' confinement area.

3 The Indiana Department of Environmental Management defines soils waste facilities as sanitary landfills, construction/demolition disposal sites, restricted waste sites, solid waste processing facilities and transfer stations, incinerators, and infectious waste incinerators. Solid waste excluded from these permits include: solid and dissolved material in domestic sewage, irrigation return flows, or industrial discharges.
Checklist Four—Businesses Involved with Food Handling—Wholesale Level\textsuperscript{1,2}

\textit{Registrations and Applications}

- If the business will handle organic products, contact the Office of the Commissioner of Agriculture’s Office for the Indiana Organic Standards Act at http://www.in.gov/isdh/21062.htm, or (317) 232-8770.
- Determine if a pre-inspection is required by contacting the appropriate county health department (see County-Level Directory).
- If a pre-inspection is required, register with the Indiana State Department of Health (ISDH) 30 days before operating. Information is available at http://www.in.gov/isdh/20640.htm, or (317) 233-7360.
- Register to become a certified food handler with an American National Standards Institute (ANSI) approved agency. For information about training programs, contact the appropriate county health department (see County-Level Directory) or http://www.in.gov/isdh/21059.htm.
- Develop a food label that identifies the common name of the food, or provide a descriptive statement identifying the product. If the product is made from two or more ingredients, provide a list of ingredients in descending order of predominance by weight, including any artificial color or flavor and chemical preservatives contained in the food, an accurate declaration of the quantity of contents, and the name and location of the manufacturer, packer, or distributor. This label may also require a nutritional analysis of the product. You can find more information, including information on exemptions, at the Center for Food Safety and Applied Nutrition Website at http://www.in.gov/isdh/25014.htm.
- Establish processing and production controls for handling raw product according to 410 Indiana Code 7-21. See http://www.in.gov/isdh/21660.htm, or contact ISDH at (317) 233-7360.
- If the business will process acidified foods, develop appropriate quality control procedures to ensure that finished foods do not present a health hazard by following the requirements listed at http://www.in.gov/isdh/21062.htm, or by contacting ISDH at (317) 233-7360.
- Ensure the business complies with Good Manufacturing Practices, which can be identified at http://www.in.gov/isdh/20640.htm, or by calling ISDH at (317) 233-7360.
- If the business will install a septic system on-site, send a copy of the building plans to the Indiana State Department of Health, Sanitary Engineering Department at (317) 233-7177. A list of approved septic tanks is available at http://www.in.gov/isdh/22960.htm.

\textit{Optional}

- If the retailer to whom you wish to sell your product requires a Universal Product Code (UPC), contact the Uniform Code Council, Inc. at http://www.in.gov/isdh/21063.htm or (937) 435-3870.

\textsuperscript{1}A food wholesaler is defined by ISDH as any business that manufacturers, packages, repackages, and transports human food for distribution to another entity for resale or redistribution. This excludes residential kitchens, bed and breakfast operations, and meat, poultry, and/or dairy processing plants.

\textsuperscript{2}If the business will involve selling eggs as a whole product or the processing of meat and/or poultry, also refer to Checklist Six—Businesses with Animals or Animal Products.
Checklist Five—Businesses Involved with Food Handling—Retail Level¹, ²

Registrations and Applications

☐ If the business will handle organic products, contact the Office of the Commissioner of Agriculture’s Office for the Indiana Organic Standards Act at http://www.in.gov/isdh/21657.htm, or (317) 232-8770.

☐ Notify either the Indiana State Department of Health (ISDH) at 317-233-7360 (if operating on state grounds) or the appropriate county health department (if business will not operate on state grounds) of intent to operate at least 30 days before registering for an operating permit³. If the business will operate on state grounds, contact ISDH at http://www.in.gov/isdh/20640.htm, or (317) 233-7360 to register for an operating permit.

☐ If the business will operate on state grounds, submit Form 50033, Application for Plan Review (http://www.in.gov/isdh/files/SF50033_PlanReviewApplication.pdf ), to the appropriate county health department (see County-Level Directory) or the ISDH (see State Agency Directory). This application should include the following information: the intended menu to be served; anticipated volume of food to be stored, prepared, and sold or served; proposed layout; mechanical schematics; construction materials and finish schedule; proposed equipment types; manufacturers; model numbers; locations; dimensions; performance capacities; and installation specification.

☐ Follow the retail food establishment sanitation requirements (410 IAC 7-20), which can be found at http://www.in.gov/isdh/21116.htm, or by contacting the Indiana Department of Health at (317) 233-7360.

Optional

☐ Complete Form 50004 Plan Review Questionnaire before submitting Form 50033 Application for Plan Review to the appropriate county health department or ISDH. Form 5004 is available at http://www.in.gov/icpr/2362.htm.

¹ A food retailer is defined by the Indiana State Department of Health as an operation that stores, prepares, packages, vends, or otherwise provides food for human consumption.

² If the business will involve selling eggs as a whole product or the processing of meat and/or poultry also refer to Checklist Six—Businesses with Animals or Animal Products.

³ A non-profit organization is permitted to operate for 30 calendar days or less without registering with the county and state health department as long as the product was made and labeled by that organization. Exemptions to this rule are noted at http://www.ai.org/legislative/ic/code/title16/ar42/ch5.html#IC16-42-5-4. The application for filing for an exemption, Form 44221, can be found at http://www.in.gov/icpr/webfile/formsdiv/index.html, or by contacting the ISDH at (317) 233-7360.
Checklist Six—Businesses with Animals or Animal Products

Licenses
☐ If the business will use a livestock brand, complete a livestock brand registration application with the Indiana State Board of Animal Health (BOAH). You can find more information about the application at http://www.in.gov/boah/2358.htm, or (317) 227-0346.
☐ If the business will sell whole eggs as products, contact the Indiana State Egg Board for either the retail or wholesale application. You can obtain this information, along with Indiana egg rules and regulations, at http://www.ansc.purdue.edu/ISEB/ or by contacting the Egg Board at (765) 494-8510.
☐ If the business will include a dairy operation, obtain the permits listed below for the BOAH Dairy Division. You can obtain more information about these permits at http://www.in.gov/boah/2358.htm, or by contacting the Dairy Division at (317) 227-0350.
  • Grade A milk/milk products processor
  • Manufactured milk processor
  • Transfer station
  • Receiving station
  • Wash station
  • Manufacturer of single service products
  • Approved grader
  • Milk and milk products distributor
  • Permit to sell Grade A raw milk for pasteurization
  • Bulk milk hauler
  • Route/truck permit
☐ If the business will import animals, contact the BOAH to register for a permit prior to the actual transport of any animals. You can find specific species requirements at http://www.in.gov/boah/2358.htm, or by contacting the appropriate BOAH divisions.
  • Ruminant division (317) 227-0316
  • Companion animals (317) 227-0322
  • Swine division (317) 227-0311
☐ If the business is defined by the BOAH as a “dealer” (i.e., the business will buy, sell, or negotiate the transfer of livestock), obtain a license unless exempt. For specific licensing requirements and exceptions to the licensing requirement, see http://www.in.gov/boah/2358.htm, or contact the BOAH Animal Licensing Division at (317) 227-0345.
☐ If the business will process meat or poultry for human consumption, the facility must be classified as either inspected or custom-exempt according to the BOAH. More information is available at http://www.in.gov/boah/2358.htm.
☐ If the business will operate as a veterinary practice, contact the Indiana Board of Veterinary Medical Examiners. You can find more information at http://www.in.gov/pla/, or (317) 234-2054.
☐ If the business will involve the possession of wildlife, contact the Indiana Department of Natural Resources, Division of Fish & Wildlife at http://www.in.gov/dnr/fishwild/ or (317) 232-4080.
☐ If the business will transport dead animals, contact the BOAH Licensing Division for the appropriate permits and/or licenses. More information about disposal plant, collection service, transport vehicle, and exotic animal feeding licenses and permits is available at http://www.in.gov/boah/2358.htm, or (317) 227-0345.
Optional

If the business will transport animals to another state, contact the destination state for specific species shipping requirements at the corresponding Websites or call (317) 227-0320.

- Dogs & Cats, http://www.in.gov/boah/
- Cattle, http://www.in.gov/boah/
- Equine, http://www.in.gov/boah/
- Pet Birds, http://www.in.gov/boah/
- Sheep, http://www.in.gov/boah/
- Swine, http://www.in.gov/boah/
State Agency Directory
Indiana Board of Animal Health — animal and animal product regulations and permits
805 Beachway Drive
Indianapolis, IN 46224
(317) 227-0300

Indiana Department of Health — food regulations and permits
2 N. Meridian
Indianapolis, IN 46204
(317) 233-1325
http://www.in.gov/isdh

Indiana Department of Environmental Management (IDEM) — EPA administration
100 N. Senate, Suite 703
Mail Code 50-01 IGCN 1301
Indianapolis, IN 46204-2251
(317) 232-8603/(800) 451-6027
http://www.state.in.us/idem

Indiana Department of Labor — employee regulations
402 W. Washington St., Room W195
Indianapolis, IN 46204
(317) 232-2655
http://www.in.gov/labor

Indiana Department of Revenue — tax requirements
100 N Senate Ave.
Indianapolis, IN 46204
(317) 233-4018
http://www.in.gov/dor

Indiana Fire and Building Services — construction permits
Indiana Government Center South
402 W. Washington St., Room E241
Indianapolis, IN 46204-2739
(317) 232-2222 or (800) 423-0765
http://www.in.gov/dhs/

Indiana Occupational Safety and Health Administration (IOSHA) — employee safety regulations
Indiana Government Center South
402 W. Washington St., Room W195
Indianapolis, IN 46204
(317) 232-2655
http://www.in.gov/dol/iosha.htm

Indiana Secretary of State, Business Services — business registration
302 W. Washington St., Room E-018
Indianapolis, IN 46204
(317) 232-6576
http://www.state.in.us/sos/business/

Indiana Secretary of State, Securities Division — registration to sell securities
302 West Washington Street, Room E111
Indianapolis, IN 46204
(317) 232-6681 or (800) 223-8791
http://www.IN.gov/sos/securities

Office of Indiana State Chemists — pesticide applicator licenses and regulations
Purdue University
175 S. University Street
West Lafayette, IN 47907-2063
(765) 494-1492
http://www.isco.purdue.edu
Office of Pollution Prevention with the Technical Assistance and the Compliance and Technical Assistance Programs (IDEM-OPPTA-CTAP) — assistance with environmental permits and regulations
100 North Senate Avenue
Indianapolis, IN 46204
(800) 988-7901 or (317) 232-8172
http://www.in.gov/idem/

State Information Center — general Indiana state government information
Indiana Government Center South Room W160
402 W. Washington St.
Indianapolis, IN 46204
(317) 233-0800/ (800) 457-8283
http://www.in.gov/sic

Workers’ Compensation Board — Indiana worker’s compensation regulations
402 W. Washington St., Room W196
Indianapolis, IN 46204
(317) 232-3809/ (800) 824-2667
http://www.in.gov/workcomp/

Wage and Hour Division — Indiana minimum wage regulations
402 W. Washington St., Room W195
Indianapolis, IN 46204
(317) 232-2673
http://www.in.gov/dol/

Veterinary Disease Control — animal regulations and permits
State Board of Health
805 Beachway Dr., Suite 50
Indianapolis, IN 46224
(317) 227-0300
http://www.in.gov/boah
County-Level Directory
Adams County
Unless indicated otherwise, all of the offices are located at the following address:

Adams County Service Complex
313 W. Jefferson St.
Decatur, Indiana 46733

Adams County Health Department — food business registration and inspection
Room 314
(260) 724-5326
http://www.co.adams.in.us/county-offices/view/health-department

Building and Planning Commission — zoning requirements
(260) 724-5305
http://www.co.adams.in.us

Bureau of Motor Vehicles — business vehicle registration
519 North 13th Street
Decatur, IN 46733
(260) 724-3803
http://www.in.gov/bmv/

County Commissioners Office — tax abatement and oversight of local planning commission
(260) 724-5314
http://www.co.adams.in.us

County Recorder — business name registration
(260) 724-5343
http://www.co.adams.in.us

Tax Assessor — property taxes
Room 230
(260) 724-5301
http://www.co.adams.in.us
Allen County
Unless indicated otherwise, all of the offices are located at the following address:

City-County Building
1 East Main Street
Fort Wayne, IN 46802

Allen County Board of Commissioners—tax abatement and oversight of local planning commission
Room 200
(260) 449-7555
http://www.allencounty.us

Allen County Health Department—food business registration and inspection
200 E. Berry Street, Suite 360
Fort Wayne, IN 46802
(260) 449-7561
http://www.allencountyhealth.com/

Building Department—building permits
1 West Superior Street
Fort Wayne IN 46802-1239
(260) 449-7131
http://www.allencounty.us

Bureau of Motor Vehicles—business vehicle registration
302 East Pettit Avenue
Southgate Plaza
Fort Wayne, IN 46806
(260) 744-0262
http://www.in.gov/bmv/

County Recorder—business name registration
Room 206
(260) 449-7165
http://www.allencounty.us

Indiana Department of Revenue—retail merchant certificate
1415 Magnavox Way, Suite 100
Fort Wayne, IN 46804
(260) 436-5663
http://www.state.in.us/dor

Tax Assessor—property taxes
Room 104
(260) 449-7123
http://www.co.allen.in.us
Bartholomew County
Unless indicated otherwise, all of the offices are located at the following address:

440 Third Street
Columbus, IN 47201

Bartholomew County Health Department—food business registration and inspection
Suite 303
(812) 379-1550

Bureau of Motor Vehicles—business vehicle registration
745 Schnier Drive
Columbus, IN 47201
(812) 379-9323
http://www.in.gov/bmv/

Commissioner—tax abatement and oversight of local planning commission
(812) 379-1515
http://www.bartholomewco.com

County Recorder—business name registration
Suite 203
(812) 379-1520
http://www.bartholomewco.com

Indiana Department of Revenue—retail merchant certificate
3138 National Road
Columbus, IN 47201
(260) 436-5663
http://www.state.in.us/dor

Internal Revenue Service—business taxes
2525 California Street
Columbus, IN 47201, IN
(812) 471-6635
http://www.irs.ustreas.gov/localcontacts/article/0,,id=98274,00.html

Tax Assessor—property taxes
(812) 379-1505
http://www.bartholomewco.com
Benton County
Unless indicated otherwise, all of the offices are located at the following address:

706 East Fifth Street
Fowler, IN 47944

Benton County Commissioners — tax abatement and oversight of local planning commission
(765) 884-0760
http://bentoncounty.in.gov/

Benton County Health Department — food business registration and inspection
Suite 16
(765) 884-1728
http://www.bentoncounty.in.gov/healthdepartment.php

Building Commission — building permits and inspections
Suite 12
(765) 884-1728
http://bentoncounty.in.gov/

Bureau of Motor Vehicles — business vehicle registration
200 West Fourth Street
Fowler, IN 47944
(765) 884-0585
http://www.in.gov/bmv/

County Recorder’s Office — business name registration
Suite 24
(765) 884-1630
http://bentoncounty.in.gov/

Tax Assessor — property taxes
Suite 25
(765) 884-1205
http://bentoncounty.in.gov/
Blackford County
Unless indicated otherwise, all of the offices are located at the following address:

County Courthouse
110 West Washington
Hartford City, IN 47348

Area Planning and Zoning — building permits
(765) 348-3884
http://www.blackfordcounty.com/

Blackford County Commissioners’ Office — tax abatement and oversight of local planning commission
(765) 348-7230
http://www.blackfordcounty.com/

Blackford County Health Department — food business registration and inspection
506 East Van Cleve Street
Hartford City, IN 47348
(765) 348-4317
http://www.blackfordcountygov.us/pages.asp?PageIndex=403

Bureau of Motor Vehicles — business vehicle registration
116 North Jefferson Street
Hartford City, IN 47348
(765) 348-3048
http://www.in.gov/bmv/

County Recorder — business name registration
(765) 348-2207
http://www.blackfordcounty.com

Tax Assessor — property taxes
(765) 348-1707
http://www.blackfordcounty.com/
Boone County
Unless indicated otherwise, all of the offices are located at the following address:

116 W Washington Street
Lebanon, IN 46052

Area Plan Commission Office — zoning requirements
(765) 482-3821

Board of Commissioners — tax abatement and oversight of local planning commission
(765) 483-4492

Boone County Health Department — food business registration and inspection
Room B201
(765) 482-3942

Bureau of Motor Vehicles — business vehicle registration
2222 North Lebanon Street
Lebanon, IN 46052
(765) 482-2830
http://www.in.gov/bmv/

County Recorder — business name registration
202 Courthouse Square
Lebanon, IN 46052
(765) 482-3070

Tax Assessor — property taxes
115 Courthouse Square
Lebanon, IN 46052
(765) 482-0140
Brown County

Brown County Health Department — food business registration and inspection
County Office Building
Nashville, IN 47448
(812) 988-2255
http://www.browncountyhealthdept.org/browncountyhealthdept/Home.html

Brown County Planning Commission — building permits
201 Locust Lane, Second Floor
Nashville, IN
(812) 988-5490
http://www.browncounty-in.gov/dept-list.html

Brown County Recorder — business name registration
201 Locust Lane, First Floor
Nashville, IN
(812) 988-5462
http://www.browncounty-in.gov/dept-list.html

Bureau of Motor Vehicles — business vehicle registration
106 Hawthorn Drive
Nashville, IN 47448
(812) 988-2404
http://www.in.gov/bmv/

Tax Assessor — property taxes
201 Locust Lane, First Floor
Nashville, IN 47448
(812) 988-5466
http://www.browncounty-in.gov/dept-list.html
Carroll County
Unless indicated otherwise, all of the offices are located at the following address:

101 W. Main St.
Delphi, IN 46923

**Bureau of Motor Vehicles**—*business vehicle registration*
1291 North Bradford Drive
Delphi, IN 46923
(765) 564-2700
http://www.in.gov/bmv/

**Carroll County Health Department**—*food business registration and inspection*
(765) 564-3420
http://www.carrollcountyin.gov/

**Planning Commission**—*zoning requirements*
(765) 564-4468
http://www.carrollcountyin.gov/

**Recorder’s Office**—*business name registration*
(765) 564-2124
http://www.carrollcountyin.gov/

**Tax Assessor**—*property taxes*
(765) 564-3444
http://www.carrollcountyin.gov/
Cass County
Unless indicated otherwise, all of the offices are located at the following address:

Cass County Government Building  
200 Court Park  
Logansport, IN 46947

Bureau of Motor Vehicles—business vehicle registration  
3810 East Market Street  
Logansport, IN 46947  
(574) 753-2338  
http://www.in.gov/bmv/

Cass County Health Department—food business registration and inspection  
512 High Street  
Logansport, IN 46947  
(574) 753-7760  
http://www.co.cass.in.us/dav/health/health.html

Cass County Zoning Administration—zoning requirements  
601 East Broadway, Number 303  
Logansport, IN  
(574) 753-4023  
http://www.co.cass.in.us/dav/

County Recorder—business name registration  
Room 102  
(574) 753-7810  
http://www.co.cass.in.us/dav/

Tax Assessor—property taxes  
Room 305  
(574) 753-7710  
http://www.co.cass.in.us/dav/
Clark County
Unless indicated otherwise, all of the offices are located at the following address:

City County Building
501 East Court Avenue
Jeffersonville, IN 47130

Bureau of Motor Vehicles—business vehicle registration
2944 Highway #62, Unit B
Jeffersonville, IN 47130
(812) 282-1862
http://www.in.gov/bmv/

Clark County Plan Commission and Board of Zoning—zoning requirements
(812) 285-6287
http://www.co.clark.in.us/plancommission.html

Clark County Health Department—food business registration and inspection
1320 Duncan Avenue
Jeffersonville, IN 47130
(812) 282-7251
http://www.clarkhealth.net/

County Commissioners—tax abatement and oversight of local planning commission
Room 306
812-285-6275
http://www.co.clark.in.us/commissioners.html

County Recorder—business name registration
Room 105
(812) 285-6235
http://www.co.clark.in.us/governmentdirectory.html

Tax Assessor—property taxes
(812) 285-6225
http://www.co.clark.in.us/governmentdirectory.html
Clay County

Bureau of Motor Vehicles — business vehicle registration
7 National Avenue
Brazil, IN 47834
(812) 446-9161
http://www.in.gov/bmv/

Clay County Health Department — food business registration and inspection
1214 East National Avenue, Suite B110
Brazil, IN 47834
(812) 448-9021
http://www.claycountyin.gov/index.pl?id=5316;isa=Category;op=show

Clay County Commissioners — tax abatement and oversight of local planning commission
609 East National Avenue
1st Floor
Brazil, IN 47834
(812) 448-9008
http://www.claycountyin.gov/

County Recorder — business name registration
609 East National Avenue
1st Floor, Room 111
Brazil, IN 47834
(812) 448-9005
http://www.claycountyin.gov/

Planning Administrator — zoning requirements
203 East National Avenue
1st Floor
Brazil, IN 47837
(812) 446-0050
http://www.claycountyin.gov/

Tax Assessor — property taxes
609 East National Avenue
1st Floor, Room 118
Brazil, IN 47834
(812) 448-9013
http://www.claycountyin.gov/
Clinton County

Area Planning Commission— zoning requirements
Courthouse
270 Courthouse Square
Frankfort, IN 46041
(765) 659-6302
http://www.clintonco.com/

Bureau of Motor Vehicles— business vehicle registration
1915 East Wabash Street
Frankfort, IN 46041
(765) 659-3812
http://www.in.gov/bmv

Clinton County Health Department— food business registration and inspection
400 E Clinton Street
Frankfort, IN 46041
(765) 659-6385

County Recorder— business name registration
270 Courthouse Square, 2nd Floor
Frankfort, IN 46041
(765) 659-6320
http://www.clintonco.com/

Tax Assessor— property taxes
270 Courthouse Square, 4th Floor
Frankfort, IN 46041
(765) 659-6315
http://www.clintonco.com/
Crawford County
 Unless indicated otherwise, all of the offices are located at the following address:

Crawford County Judicial Plaza
715 Judicial Plaza Drive
English, IN 47118

Bureau of Motor Vehicles—business vehicle registration
104 Deerwood Street
English, IN 47118
(812) 338-2557
http://www.in.gov/bmv

Crawford County Health Department—food business registration and inspection
302 Oakhill Circle
English, IN 47118
(812) 338-2302
http://www.selectcrawfordcounty.com/government.html

County Commissioners—tax abatement and oversight of local planning commission
(812) 338-2142
http://www.selectcrawfordcounty.com/government.html

County Recorder—business name registration
(812) 338-2615
http://www.selectcrawfordcounty.com/government.html

Planning Administrator—zoning requirements
(812) 548-3275
http://www.selectcrawfordcounty.com/government.html

Tax Assessor—property taxes
(812) 338-2402
http://www.selectcrawfordcounty.com/government.html
Daviess County

Bureau of Motor Vehicles — business vehicle registration
900 West National Highway, Suite 6
Washington, IN 47501
(812) 254-3640
http://www.in.gov/bmv

Building Commissioner’s Office — zoning requirements
2100 Memorial Avenue
Washington, IN 47501
(812) 254-8208

Daviess County Health Department — food business registration and Inspection
303 East Hefron Street
Washington, IN 47501
(812) 254-8666
http://daviesshealth.com/

County Recorder — business name registration
PO Box 793
200 East Walnut Street
Washington, IN 47501
(812) 254-8675
http://www.indianacounties.org/egov/apps/directory/list.egov?path=pro&usr=4063&opt=0

Tax Assessor — property taxes
200 East Walnut
Washington, IN 47501
(812) 254-8660
http://www.xsoftin.com/Daviess/
Dearborn County
Unless indicated otherwise, all of the offices are located at the following address:

Administration Building
215 West High Street
Lawrenceburg, IN 47025

**Bureau of Motor Vehicles**—*business vehicle registration*
108 Front Street
Lawrenceburg, IN 47025
(812) 537-3033
[http://www.in.gov/bmv](http://www.in.gov/bmv)

**Commissioners Office**
(812) 537-1040

**County Recorder**—*business name registration*
Room B
(812) 537-8837

**Dearborn County Health Department**—*food business registration and inspection*
Room B
(812) 537-8826
[http://www.dearborncounty.org/Government/County-Offices/Health-Department](http://www.dearborncounty.org/Government/County-Offices/Health-Department)

**Department of Planning and Zoning**—*zoning requirements*
(812) 537-8821
[http://www.dearborncounty.org/planning/index.htm](http://www.dearborncounty.org/planning/index.htm)

**Tax Assessor**—*property taxes*
(812) 537-8836
Decatur County

**Bureau of Motor Vehicles** — *business vehicle registration*
1025 Freeland Road
Greensburg, IN 47240
(812) 663-2526
http://www.in.gov/bmv

**County Recorder** — *business name registration*
150 Courthouse Square, Suite 121
Greensburg, IN 47240
(812) 663-4681
http://www.decaturcounty.in.gov/county_offices.htm

**Decatur County Health Department** — *food business registration and inspection*
801 North Lincoln Street
Greensburg, IN 47240
(812) 663-8301
http://www.decaturcounty.in.gov/health/health.htm

**Tax Assessor** — *property taxes*
150 Courthouse Square, Suite 105
Greensburg, IN 47240
(812) 663-4868
http://www.decaturcounty.in.gov/county_offices.htm
Dekalb County
Unless indicated otherwise, all of the offices are located at the following address:

Dekalb County Courthouse
100 South Main Street
Auburn, IN 46706

**Bureau of Motor Vehicles**—business vehicle registration
500 North Grand Staff
Auburn, IN 46706
(260) 925-1910
[http://www.in.gov/bmv](http://www.in.gov/bmv)

**County Recorder**—business name registration
(260) 925-2112
[http://www.co.dekalb.in.us/department/?fDD=30-0](http://www.co.dekalb.in.us/department/?fDD=30-0)

**Dekalb County Health Department**—food business registration and inspection
220 East 7th Street, Suite 110
Auburn, IN 46706
(260) 925-2220
[http://www.co.dekalb.in.us/department/?fDD=21-0](http://www.co.dekalb.in.us/department/?fDD=21-0)

**Plan Commission and Board of Zoning Appeals**—zoning requirements
301 South Union Street
Auburn, Indiana 46706
(260) 925-1923
[http://www.co.dekalb.in.us/](http://www.co.dekalb.in.us/)

**Tax Assessor**—property taxes
(260) 925-1824
[http://www.co.dekalb.in.us/department/?fDD=4-0](http://www.co.dekalb.in.us/department/?fDD=4-0)
Delaware County
Unless indicated otherwise, all of the offices are located at the following address:

Delaware County Building
100 West Main Street
Muncie, IN 47305

**Bureau of Motor Vehicles**—*business vehicle registration*
2904 E. McGalliard Meadowview Farm
Muncie, IN 47303
(765) 289-0002
http://www.in.gov/bmv

**County Recorder**—*business name registration*
Room 209
(765) 747-7804
http://www.co.delaware.in.us

**Delaware County Health Department**—*food business registration and inspection*
Room 207
(765) 747-7721
http://www.co.delaware.in.us/department/index.php?fDD=7-0

**Delaware-Muncie Plan Commission**—*zoning requirements*
Room 206
(765) 747-7740
http://www.co.delaware.in.us

**Tax Assessor**—*property taxes*
Room 101
(765) 747-7715
http://www.co.delaware.in.us
Dubois County

**Bureau of Motor Vehicles** — *business vehicle registration*
293 South U.S. 231
Jasper, IN 47546
(812) 482-2040
http://www.in.gov/bmv

**County Recorder** — *business name registration*
1 Courthouse Square
Jasper, IN 47546
(812) 481-7067
http://www.duboiscountyin.org/

**Dubois County Health Department** — *food business registration and inspection*
1187 South St. Charles Street
Jasper, IN 47546
(812) 481-7050
http://www.duboiscountyin.org/offices/health.html

**Indiana 15 Regional Planning Commission** — *zoning requirements*
221 East First Street
Ferdinand, IN 47532
(812) 367-8455
http://www.duboiscountyin.org/

**Tax Assessor** — *property taxes*
1 Courthouse Square
Jasper, IN 47546
(812) 481-7010
http://www.duboiscountyin.org/
Elkhart County

Bureau of Motor Vehicles — business vehicle registration
222 Harrison Street
Elkhart, IN 46516
(574) 293-9121
http://www.in.gov/bmv

County Recorder — business name registration
117 N. 2nd Street, Room 205
P.O. Box 837
Goshen, IN 46527
http://www.elkhartcountyindiana.com

Elkhart County Health Department — food business registration and inspection
608 Oakland Avenue
Elkhart, IN 46516
(574) 523-2283
http://www.elkhartcountyhealth.org/administration.php

Elkhart County Building Department — zoning requirements
4230 Elkhart Road
Goshen, IN
(574) 875-3346
http://www.elkhartcountyindiana.com

Elkhart Planning and Development Department — zoning requirements
229 South 2nd Street
Elkhart, IN
(574) 294-5471
http://www.elkhartcountyindiana.com

Tax Assessor — property taxes
County Administration Building
117 N. 2nd Street
Goshen, IN 46527
(574) 535-6702
http://www.elkhartcountyindiana.com
**Fayette County**

*Unless indicated otherwise, all of the offices are located at the following address:*

401 Central Avenue  
Connersville, IN 47331

**Bureau of Motor Vehicles** — *business vehicle registration*

544 West 30th Street  
Connersville, IN 47331  
(765) 825-2261  
[http://www.in.gov/bmv](http://www.in.gov/bmv)

**County Recorder** — *business name registration*

(765) 825-3051  
[http://www.co.fayette.in.us/recorder.htm](http://www.co.fayette.in.us/recorder.htm)

**Fayette County Commissioners** — *tax abatement and oversight of local planning commission*

(765) 825-8987  
[http://www.co.fayette.in.us/cocomm.htm](http://www.co.fayette.in.us/cocomm.htm)

**Fayette County Health Department** — *food business registration and inspection*

401 North Central Avenue  
Connersville, IN 47331  
(765) 825-4013  

**Tax Assessor** — *property taxes*

(765) 825-4931  
[http://www.co.fayette.in.us](http://www.co.fayette.in.us)
Floyd County

Bureau of Motor Vehicles—business vehicle registration
727 Rolling Creek Drive
New Albany, IN 47150
(812) 945-0024
http://www.in.gov/bmv

County Recorder—business name registration
City-County Building
New Albany, IN 47150
(812) 948-5430
http://www.floydcounty.in.gov/county%20offices/circuitcourt.htm

Floyd County Health Department—food business registration and inspection
1917 Bono Road
New Albany, IN 47150
(812) 948-4726
http://www.floydcounty.in.gov/county%20offices/healthdept.htm

Tax Assessor—property taxes
311 West First Street, Room 110
New Albany, IN 47150
(812) 948-5240
http://www.floydcounty.in.gov/county%20offices/circuitcourt.htm
Fountain County
Unless indicated otherwise, all of the offices are located at the following address:

301 Fourth Street
Covington, IN 47932

Bureau of Motor Vehicles—business vehicle registration
981 E. State St., Suite B
Veedersburg, IN 47987
(765) 294-2129
http://www.in.gov/bmv

County Recorder—business name registration
(765) 793-2431
http://fountaincountyclerk.org/Information.html

Fountain County Clerk—traffic, court forms, register to vote
301 4th Street, PO Box 183
Covington, IN 47932
(765) 793-2192
http://fountaincountyclerk.org/

Fountain County Commissioners Council—tax abatement and oversight of local planning commission
(765) 793-5012

Fountain County Health Department—food business registration and inspection
113B West Sycamore Street
Attica, IN 47918
(765) 762-3035
http://fountaincountyclerk.org/Information.html

Tax Assessor—property taxes
301 4th Street
Covington, IN 47932
(765) 793-3481

City Clerk Treasurer Office -
1329 2nd Street
Covington, IN 47932
(765) 793-3423
http://fountaincountyclerk.org/Information.html
Franklin County

Bureau of Motor Vehicles — *business vehicle registration*
9127 Oxford Pike, Suite B
Brookville, IN 47012
(765) 647-4061
http://www.in.gov/bmv

County Recorder — *business name registration*
459 Main Street
Brookville, IN 47012
(765) 647-5131
http://www.franklincounty.in.gov/

Franklin County Health Department — *food business registration and inspection*
1010 Franklin Avenue, Room 210
Brookville, IN 47012
(765) 647-4322
http://www.franklincounty.in.gov/countyoffices/health-department/

Tax Assessor — *property taxes*
459 Main Street
Brookville, IN 47012
(765) 647-4921
http://www.franklincounty.in.gov/
Fulton County

Building Inspector — building codes
PO Box 110
Rochester, IN
(574) 223-7409

Bureau of Motor Vehicles — business vehicle registration
907 Main Street
Rochester, IN 46975
(574) 223-2319
http://www.in.gov/bmv

County Recorder — business name registration
815 Main Street
Rochester, IN 46975
(574) 223-6956
http://www.co.fulton.in.us/

Fulton County Commissioners — tax abatement and oversight of local planning commission
125 E. 9th Street
Rochester, IN
(574) 223-3869
http://www.co.fulton.in.us/

Fulton County Health Department — food business registration and inspection
125 East 9th Street
Rochester, IN 46975
(574) 223-2881
http://www.co.fulton.in.us/health/

Tax Assessor — property taxes
815 Main Street
Rochester, IN 46975
(574) 223-2945
http://www.co.fulton.in.us/
Gibson County

Bureau of Motor Vehicles—business vehicle registration
112 North West Street
Princeton, IN 47670
(812) 385-2861
http://www.in.gov/bmv

County Recorder—business name registration
Courthouse
101 North Main Street
Princeton, IN 47670
(812) 385-3332

Gibson County Health Department—food business registration and inspection
203 South Prince Street, Suite A
Princeton, IN 47670
(812) 386-8027
http://www.gibsoncountyhealth.com/

Tax Assessor—property taxes
101 North Main Street
Princeton, IN 47670
(812) 385-5286
Grant County
Unless indicated otherwise, all of the offices are located at the following address:

401 South Adams Street
Marion, IN 46953
(765) 668-8871

Area Planning Commission — zoning requirements
Room 432
http://www.grantcounty.net/

Bureau of Motor Vehicles — business vehicle registration
1041 North Miller Avenue
Marion, IN 46952
(765) 384-4300
http://www.in.gov/bmv

County Commissioners — tax abatement and oversight of local planning committee
(765) 668-8871
http://www.grantcounty.net/

County Recorder — business name registration
(765) 668-6559
http://www.grantcounty.net/

Grant County Health Department — food business registration and inspection
(765) 651-2401
http://www.grantcounty.net/

Tax Assessor — property taxes
Room 528
(765) 668-4773
http://www.grantcounty.net/
Greene County

**Bureau of Motor Vehicles**—business vehicle registration
1600 A Street, NE
Linton, IN 47441
(812) 847-9554
http://www.in.gov/bmv

**County Recorder**—business name registration
County Courthouse
Bloomfield, IN 47424
(812) 384-2020
http://gcindiana.info/gov.shtml

**Greene County Health Department**—food business registration and inspection
217 East Spring Street, Suite 1
Bloomfield, IN 47424
(812) 384-4496
http://gcindiana.info/gov.shtml

**Tax Assessor**—property taxes
County Courthouse
Bloomfield, IN 47424
(812) 384-2002
http://gcindiana.info/gov.shtml
Hamilton County
Unless indicated otherwise, all of the offices are located at the following address:

One Hamilton County Square
Noblesville, IN 46060
(317) 776-9719

Bureau of Motor Vehicles—business vehicle registration
1101 South 10th Street
Noblesville, IN 46060
(317) 773-8190
http://www.in.gov/bmv

County Commissioners—tax abatement and oversight of local planning commission
Suite 157
(317) 776-9719
http://www.hamiltoncounty.in.gov/

County Recorder—business name registration
Suite 309
(317) 776-9618
http://www.hamiltoncounty.in.gov/

Hamilton County Health Department—food business registration and inspection
18030 Foundation Drive, Suite 30
Noblesville, IN 46060
(317) 776-8500
http://www.hamiltoncounty.in.gov/

Plan Commission—zoning requirements
Suite 138
(317) 776-8490
http://www.hamiltoncounty.in.gov/

Tax Assessor—property taxes
Suite 214
(317) 776-9617
http://www.hamiltoncounty.in.gov/
Hancock County
Unless indicated otherwise, all of the offices are located at the following address:

111 American Legion Place
Greenfield, IN  46140

Area Planning Commission — zoning requirements
(317) 477-1134
http://www.hancockcoingov.org/building_and_planning/

Bureau of Motor Vehicles — business vehicle registration
1821 East Main Street
Greenfield, IN 46140
(317) 462-4778
http://www.in.gov/bmv

County Commissioners — tax abatement and oversight of local planning commission
http://www.hancockcoingov.org/

County Recorder — business name registration
(317) 477-1142
http://www.hancockcoingov.org/recorder/

Hancock County Health Department — food business registration and inspection
Room #150
(317) 477-1125
http://www.hancockcoingov.org/health_department/

Tax Assessor — property taxes
(317) 477-1102
http://www.hancockcoingov.org/assessor/taxes
Harrison County
Unless indicated otherwise, all of the offices are located at the following address:

300 North Capital Avenue
Corydon, IN 47112

Bureau of Motor Vehicles—business vehicle registration
439 Old Capitol Plaza
Corydon, IN 47112
(812) 738-3524
http://www.in.gov/bmv

County Commissioners—tax abatement and oversight of local planning commission
(812) 738-8241
http://harrisoncounty.in.gov/

County Recorder—business name registration
Room 204
(812) 738-3788
http://harrisoncounty.in.gov/

Harrison County Advisory Planning Commission—zoning requirements
124 South Mulberry Street
Corydon, IN 47112
(812) 738-8927
http://harrisoncounty.in.gov/

Harrison County Health Department—food business registration and inspection
241 Atwood Street, North Wing
Corydon, IN 47112
(812) 738-3237
http://harrisoncounty.in.gov/

Tax Assessor—property taxes
(812) 738-4280
http://harrisoncounty.in.gov/
Hendricks County
Unless indicated otherwise, all of the offices are located at the following address:

355 South Washington Street
Danville, IN 46122

Bureau of Motor Vehicles — business vehicle registration
789 East Main Street
Danville, IN 46122
(317) 745-2269
http://www.in.gov/bmv

County Commissioners — tax abatement and oversight of local planning commission
(317) 745-9221
http://www.co.hendricks.in.us

County Recorder — business name registration
(317) 745-9224
http://www.co.hendricks.in.us/directory.html

Hendricks County Health Department — food business registration and inspection
355 South Washington Street, Suite 211
Danville, IN 46122
(317) 745-9222
http://www.co.hendricks.in.us/directory.html

Hendricks County Planning & Building — zoning requirements
Room 212
(317) 745-9254
http://www.co.hendricks.in.us/directory.html

Tax Assessor — property taxes
(317) 745-9207
http://www.co.hendricks.in.us/directory.html
Henry County

Building Department — zoning requirements
210 South 12th Street
New Castle, IN 47362
(765) 521-7074
http://www.henryco.net/

Bureau of Motor Vehicles — business vehicle registration
3015 South 14th Street, Suite 15
New Castle, IN 47362
(765) 529-5301
http://www.in.gov/bmv

County Commissioners — tax abatement and oversight of local planning commission
101 S Main Street
New Castle, IN 47362
(765) 529-4705
http://www.henryco.net/index.php?option=com_content&view=article&id=6&Itemid=9

County Recorder — business name registration
PO Box K
101 S Main St, Rm #106
New Castle, IN
(765) 529-4304

Henry County Health Department — food business registration and inspection
1201 Race Street, Suite 208
New Castle, IN 47362
(765) 521-7059
http://www.henrycounty.in.gov/

Tax Assessor — property taxes
101 South Main Street, 3rd Floor
New Castle, IN 47362
(765) 529-2104
Howard County

Bureau of Motor Vehicles — business vehicle registration
192 E. Southway Blvd.
Kokomo, IN 46901
(765) 453-5170
http://www.in.gov/bmv

County Commissioners — tax abatement and oversight of local planning commission
Howard County Administration Center
220 North Main Street
Kokomo, IN 46901
(765) 456-2234
http://co.howard.in.us/comm/index.htm

County Recorder — business name registration
220 North Main Street, Room 330
Kokomo, IN 46901
(765) 456-2210
http://co.howard.in.us/Recorder/index.htm

Howard County Health Department — food business registration and inspection
120 East Mulberry Street, Suite 206
Kokomo, IN 46901
(765) 456-2403
http://co.howard.in.us/health/

Tax Assessor — property taxes
220 N Main Street, Room 336
Kokomo, IN 46901
(765) 456-2211
http://co.howard.in.us/County%20Assessor/index.htm
Huntington County
Unless indicated otherwise, all of the offices are located at the following address:

Courthouse
201 North Jefferson Street
Huntington, IN 46750

Bureau of Motor Vehicles—business vehicle registration
2982 West Park Drive
Huntington, IN 46750
(260) 356-1450
http://www.in.gov/bmv

County Recorder—business name registration
Room 101
Huntington, IN 46750
(260) 355-2312
http://www.huntington.in.us/

Huntington County Commissioners—tax abatement and oversight of local planning commission
Room 103
(260) 358-4822
http://www.huntington.in.us/

Huntington County Health Department—food business registration and inspection
354 North Jefferson Street, Suite 201
Huntington, IN 46750
(260) 358-4831
http://www.huntington.in.us/county/departments/

Tax Assessor—property taxes
Room 104
Huntington, IN 46750
(260) 358-4860
http://www.huntington.in.us/
Jackson County

Bureau of Motor Vehicles—business vehicle registration
501 North Burkart Boulevard
Seymour, IN 47274
(812) 522-1456
http://www.in.gov/bmv

County Recorder—business name registration
111 South Main Street
Brownstone, IN 47220
(812) 358-6113
http://www.jacksoncounty.in.gov/

Jackson County Health Department—food business registration and inspection
801 W. 2nd Street
Seymour, IN 47274
(812) 522-6474
https://sites.google.com/site/jacksoncountyhealthdepartment/

Seymour Department of Planning and Zoning—zoning requirements
309 North Chestnut Street
Seymour, IN
(812) 522-4020
http://www.jacksoncounty.in.gov/

Tax Assessor—property taxes
111 South Main Street
Brownstone, IN 47220
(812) 358-6111
http://www.jacksoncounty.in.gov/
Jasper County

**Bureau of Motor Vehicles**—*business vehicle registration*
646 South College Avenue
Rensselaer, IN 47978
(219) 866-3004
[http://www.in.gov/bmv](http://www.in.gov/bmv)

**County Recorder**—*business name registration*
115 West Washington Street, Suite 203
Rensselaer, IN 47978
(219) 866-4923

**Jasper County Health Department**—*food business registration and inspection*
105 West Kellner Street
Rensselaer, IN 47978
(219) 866-4917

**Tax Assessor**—*property taxes*
115 West Washington Street, Suite 104
Rensselaer, IN 47978
(219) 866-4914
Jay County

**Bureau of Motor Vehicles**—*business vehicle registration*
1315 North Meridian Street
Portland, IN 47371
(260) 726-7773
[http://www.in.gov/bmv](http://www.in.gov/bmv)

**County Recorder**—*business name registration*
County Courthouse
120 Court Street
Portland, IN 47371
(260) 726-6940
[http://www.jaycounty.net/recorder.htm](http://www.jaycounty.net/recorder.htm)

**Jay County Health Department**—*food business registration and inspection*
504 West Arch Street
Portland, IN 47371
(260) 726-8080
[http://www.jaycounty.net/health_dept.htm](http://www.jaycounty.net/health_dept.htm)

**Tax Assessor**—*property taxes*
Jay County Courthouse, 2nd floor
Portland, IN 47371
(260) 726-4456
[http://www.jaycounty.net/assessor.htm](http://www.jaycounty.net/assessor.htm)
Jefferson County

**Bureau of Motor Vehicles** — business vehicle registration
175 Demaree Road
Madison, IN 47250
(812) 265-5513
http://www.in.gov/bmv

**County Recorder** — business name registration
300 East Main Street, Room 104
Madison, IN 47250
(812) 265-2902
http://jeffersoncounty.in.gov/

**Jefferson County Health Department** — food business registration and inspection
715 Green Road
Madison, IN 47250
(812) 273-1942
http://www.jeffersoncoinhealthdept.com/

**County Commissioners** — tax abatement and oversight of local planning commission
County Courthouse
Madison, IN 47250
(812) 265-8944
http://jeffersoncounty.in.gov/

**Tax Assessor** — property taxes
County Courthouse
Madison, IN 47250
(812) 265-8906
http://jeffersoncounty.in.gov/
Jennings County

Bureau of Motor Vehicles — business vehicle registration
612 Buckeye Street
North Vernon, IN 47265
(812) 346-3441
http://www.in.gov/bmv

Jennings County Recorder — business name registration
15 Pike Street
Vernon, IN 47282
(812) 352-3053
http://www.jenningscounty-in.gov/

Jennings County Health Department — food business registration and inspection
200 East Brown Street
North Vernon, IN 47282
(812) 352-3024
http://www.jenningscounty-in.gov/

Tax Assessor — property taxes
County Courthouse
Vernon, IN 47282
(812) 352-3011
http://www.jenningscounty-in.gov/
Johnson County

Unless indicated otherwise, all of the offices are located at the following address:

Courthouse Annex Building
86 West Court Street
Franklin, IN 46131
http://www.co.johnson.in.us/

Board of Commissioners — tax abatement and oversight of local planning commission
86 W. Court St
Franklin, IN 46131
(317) 346-4300
http://co.johnson.in.us/johnsoncounty/index.php?option=com_content&view=article&id=21&Itemid=24

Bureau of Motor Vehicles — business vehicle registration
1053 W. Jefferson Street, #D
Franklin, IN 46131
http://www.in.gov/bmv

County Recorder — business name registration
(317) 346-4385
http://co.johnson.in.us/johnsoncounty/index.php?option=com_content&view=article&id=34&Itemid=43

Johnson County Health Department — food business registration and inspection
(317) 346-4365
http://www.co.johnson.in.us/civil/healthdepartment/index.htm

Planning & Zoning — zoning requirements
(317) 346-4350
http://co.johnson.in.us/johnsoncounty/index.php?option=com_content&view=category&id=10&Itemid=41

Tax Assessor — property taxes
(317) 346-4701
http://co.johnson.in.us/johnsoncounty/index.php?option=com_content&view=article&id=8&Itemid=15
Knox County

**Bureau of Motor Vehicles**—*business vehicle registration*
2021 Hart Street
Vincennes, IN 47591
(812) 882-3168
http://www.in.gov/bmv

**County Recorder**—*business name registration*
Courthouse
Vincennes, IN 47591
(812) 885-2508
http://www.knoxcountrychamber.com/relocation_officials.asp

**Knox County Health Department**—*food business registration and inspection*
520 South 7th Street
Vincennes, IN 47591
(812) 882-8080
http://www.knoxcountrychamber.com/relocation_officials.asp

**Tax Assessor**—*property taxes*
117 North Seventh Street
Vincennes, IN 47591
(812) 885-2513
http://www.knoxcountrychamber.com/relocation_officials.asp
Kosciusko County
Unless indicated otherwise, all of the offices are located at the following address:

100 West Center Street
Warsaw, IN 46580

Bureau of Motor Vehicles—business vehicle registration
South Lake Street
Warsaw, IN 46580
(574) 267-8881
http://www.in.gov/bmv

County Area Planning—zoning requirements
Room 303
(574) 372-2304
http://www.kcgov.com/

County Commissioners—tax abatement and oversight of local planning commission
http://www.kcgov.com/

County Recorder—business name registration
(574) 372-2360
http://www.kcgov.com/

Kosciusko County Health Department—food business registration and inspection
3rd Floor
(574) 372-2349
http://www.kcgov.com/

Tax Assessor—property taxes
(574) 372-2310
http://www.kcgov.com/
LaGrange County
Unless indicated otherwise, all of the offices are located at the following address:

County Office Building
114 West Michigan
LaGrange, IN 46761

Bureau of Motor Vehicles—business vehicle registration
116 North Detroit Street
LaGrange, IN 46761
(260) 463-3261
http://www.in.gov/bmv

County Recorder—business name registration
P.O. Box 214
114 West Michigan Street
LaGrange, IN 46761
(260) 499-6320
http://www.lagrangecounty.org/index.php?option=com_content&task=view&id=64&Itemid=163

LaGrange County Health Department—food business registration and inspection
304 N Townline Rd, Suite 1
La Grange, IN 46761
(260) 499-4182
http://www.lagrangecounty.org/index.php?option=com_content&task=view&id=42&Itemid=163

Plan Commission—zoning requirements
(260) 499-6347
http://www.lagrangecounty.org/index.php?option=com_content&task=section&id=9&Itemid=48

Tax Assessor—property taxes
114 W Michigan St., Suite 4
LaGrange, IN 46761
(260) 499-6316
http://www.lagrangecounty.org/index.php?option=com_content&task=section&id=9&Itemid=48
Lake County
Unless indicated otherwise, all of the offices are located at the following address:

2293 North Main Street
Crown Point, IN 46307

Board of Commissioners — tax abatement and oversight of local planning commission
(219) 755-3200
http://www.lakecountyin.org/portal/media-type/html/group/commissioners/page/default

Bureau of Motor Vehicles — business vehicle registration
1430 E Joliet Street
Crown Point, IN 46307
(219) 663-0712
http://www.in.gov/bmv

County Recorder — business name registration
(219) 755-3730
http://www.lakecountyin.org/portal/media-type/html/group/recorder/page/default

Lake County Health Department — food business registration and inspection
2293 North Main Street
Building A, 3rd Floor
Crown Point, IN 46307
(219) 755-3655
http://www.lakecountyin.org/portal/media-type/html/group/health/page/default.psml

Plan Commission — zoning requirements
2293 N Main Street, Suite 11
(219) 755-3700
http://www.lakecountyin.org/portal/media-type/html/group/planning-commission/page/default.psml

Tax Assessor — property taxes
2993 N Main Street
Building “A”, 2nd Floor
(219) 755-3100
http://www.lakecountyin.org/portal/media-type/html/group/assessor/page/default;jsessionid=C8EC1987E6D349DE268B354561B7876F
LaPorte County
Unless indicated otherwise, all of the offices are located at the following address:

LaPorte County Courthouse
LaPorte, IN 46350
(219) 326-6808
http://www.laportecounty.org/

Board of Commissioners — tax abatement and oversight of local planning commission
555 Michigan Ave, Suite 202
(21) 326-6808 or (219) 874-5611, Ext 2229
http://www.laportecounty.org/departments/commissioners/index.html

Bureau of Motor Vehicles — business vehicle registration
1505 Lincoln Way, Suite B
LaPorte, IN 46350
(219) 362-3451
http://www.in.gov

County Recorder — business name registration
(219) 326-6808 Ext. 2280, 2234, 2209
http://www.laportecounty.org/departments/recorder/index.html

LaPorte County Health Department — food business registration and inspection
809 State Street, Suite 401A
Laporte, IN 46350
(219) 326-6808 or (219) 874-5611 Ext 2200
http://www.laportecounty.org/health/health_department.html

Tax Assessor — property taxes
555 Michigan Ave, Suite 103
(219) 326-6808 Ext 2268/2290
http://www.laportecounty.org/departments/assessor/index.html
Lawrence County

**Bureau of Motor Vehicles** — *business vehicle registration*
615 X Street
Bedford, IN 47421
(812) 275-7926
http://www.in.gov/bmv

**County Commissioners** — *tax abatement and oversight of local planning commission*
Lawrence County Complex
(812) 275-2644
http://www.bedfordonline.com/government/lawrence/index.htm#County%20Commissioners

**County Recorder** — *business name registration*
Lawrence County Courthouse
(812) 275-3245
http://www.bedfordonline.com/government/lawrence/index.htm#Recorder

**Lawrence County Health Department** — *food business registration and inspection*
2419 Mitchell Road (Bedford Plaza)
Bedford, IN 47421
(812) 275-3234
http://www.bedfordonline.com/content/view/21/40/#Recorder

**Tax Assessor** — *property taxes*
Lawrence County Courthouse
Bedford, IN
812-275-5405
http://www.bedfordonline.com/government/lawrence/index.htm#Assessor
Madison County

Bureau of Motor Vehicles—business vehicle registration
4330 South Scatterfield Road
Anderson, IN 46016
(765) 649-9234
http://www.in.gov/bmv

County Recorder—business name registration
County Government Center
16 East 9th Street
Anderson, IN
(765) 641-9613
http://www.madisoncty.com/Recorder.html

Madison County Health Department—food business registration and inspection
206 East 9th Street
Anderson, IN 46016
(765) 641-9480
http://www.madcohealth.org/content/index.php

Tax Assessor—property taxes
16 East 9th Street, Room 203
Anderson, IN
(765) 641-9401
http://www.madisoncty.com/CountyAssessor.html
Marion County
Unless indicated otherwise, all of the offices are located at the following address:

County Building
200 East Washington Street
Indianapolis, IN 46204

Bureau of Motor Vehicles — business vehicle registration
Indianapolis, IN 46227
http://www.in.gov/bmv/2610.htm

County Commissioners — tax abatement and oversight of local planning commission
Room 801
(317) 327-4040
http://www.indygov.org

County Recorder — business name registration
741 City-County Building
200 E Washington St
Indianapolis, IN 46204
(317) 327-4020

Marion County Health Department — food business registration and inspection
3838 North Rural Street
Indianapolis, IN 46205
(317) 221-2000
http://www.mchd.com/

Tax Assessor — property taxes
(317) 327-4907
http://www.indy.gov/eGov/County/Assessor/Marion/Pages/home.aspx
http://www.indy.gov/eGov/County/Assessor/Marion/Pages/AssessorOfficelocations.aspx
Marshall County
Unless indicated otherwise, all of the offices are located at the following address:

Marshall County Building
112 West Jefferson Street
Plymouth, IN 46563
http://www.co.marshall.in.us/

Bureau of Motor Vehicles—business vehicle registration
2936 Miller Drive
Plymouth, IN 46563
(574) 936-4492
http://www.in.gov/bmv

County Commissioners—tax abatement and oversight of local planning commission
http://www.co.marshall.in.us

County Recorder—business name registration
Room 201
(574) 935-8515
http://www.co.marshall.in.us/departments/recorder/

Marshall County Health Department—food business registration and inspection
Room 103
(574) 935-8565
http://www.co.marshall.in.us/departments/health-department/

Plan Commission—zoning requirements
Room 302
(574) 935-8540
http://www.co.marshall.in.us/departments/bzaplan-commission/

Tax Assessor—property taxes
Room 307
(574) 935-8525
http://www.co.marshall.in.us/departments/assessor/
Martin County

Bureau of Motor Vehicles—business vehicle registration
125 Cooper Street
Loogootee, IN 47553
(812) 295-2550
http://www.in.gov/bmv

County Recorder—business name registration
111 S Main Street
Shoals, IN 47581
(812) 247-2420

Martin County Health Department—food business registration and inspection
P.O. Box 368
Corner of 2nd & Main Street
Shoals, IN 47581
(812) 247-3303
http://www.in.gov/isdh/

Tax Assessor—property taxes
111 South Main Street
Shoals, IN 47581
(812) 247-2070
Miami County

**Bureau of Motor Vehicles**—*business vehicle registration*
26 East Third Street
Peru, IN 46970
(765) 473-7381
http://www.in.gov/bmv

**County Recorder**—*business name registration*
PO Box 577
25 N Broadway, Room 205
Peru, IN 46970
(765) 472-3901 Ext 224
http://www.miamicountyin.gov/Departments/Recorder/Index.html

**Miami County Health Department**—*food business registration and inspection*
Courthouse, Room 100
Peru, IN 46970
(765) 472-3901
http://www.miamicountyin.gov/Departments/Health/Index.html

**Tax Assessor**—*property taxes*
Miami County Courthouse
25 N Broadway, Room 200
Peru, IN 46970
(765) 472-3901 Ext 263
http://www.miamicountyin.gov/Departments/Assessor/index.html
Monroe County

Unless indicated otherwise, all of the offices are located at the following address:

County Courthouse
100 W. 5th Street
Bloomington, IN 47404

Building Department — building permits
501 N Morton Street, Suite 220B
(812) 349-2580
http://www.co.monroe.in.us/tsd/Government/Infrastructure/BuildingDepartment.aspx

Bureau of Motor Vehicles — business vehicle registration
1612 S Liberty Drive, Suite A
Bloomington, IN 47403
(812) 336-3018
http://www.in.gov/bmv

County Commissioners — tax abatement and oversight of local planning commission
501 N Morton Street, Suite 100
(812) 349-2550
http://www.co.monroe.in.us/tsd/Government/Commissioners.aspx

County Recorder — business name registration
501 N Morton Street, Suite 112
(812) 349-2520

Monroe County Health Department — food business registration and inspection
119 West 7th Street
Bloomington, IN 47404
(812) 349-2543
http://www.co.monroe.in.us/tsd/Community/HealthDepartment.aspx

Tax Assessor — property taxes
120 W 7th Street
(812) 349-2502
http://www.co.monroe.in.us/tsd/Government/TaxProperty/Assessor.aspx
Montgomery County

**Bureau of Motor Vehicles** — *business vehicle registration*
1629 Eastway Drive
Crawfordsville, IN 47933
(765) 362-5707
http://www.in.gov/bmv

**County Recorder** — *business name registration*
100 E. Main Street, # 104
Crawfordsville, IN 47933
(765) 364-6415
http://www.montgomeryco.net/department/?fDD=12-0

**Montgomery County Health Department** — *food business registration and inspection*
110 W South Blvd, Suite D
Crawfordsville, IN 47933
(765) 364-6440
http://www.montgomeryco.net/department/?fDD=8-0

**Tax Assessor** — *property taxes*
100 East Main Street, Room 105
Crawfordsville
(765) 364-6420
http://www.montgomeryco.net/department/?fDD=15-0
Morgan County
Unless indicated otherwise, all of the offices are located at the following address:

Morgan County Administration Building
180 South Main Street
Martinsville, IN 46151
http://www.morgancounty.in.gov/

Bureau of Motor Vehicles—business vehicle registration
160 North Marion Street
Martinsville, IN 46151
(765) 342-3164
http://www.in.gov/bmv

County Commissioners—tax abatement and oversight of local planning commission
Suite 112
(765) 342-1007
http://www.morgancounty.in.gov/commissioners.htm

County Recorder—business name registration
Suite 125
(765) 342-1077
http://www.morgancounty.in.gov/directory.html

Morgan County Health Department—food business registration and inspection
180 South Main Street, Suite 252
Martinsville, IN
(765) 342-6621
http://www.morgancountyhealth.com/

Tax Assessor—property taxes
Morgan County Administration Building
180 South Main Street, Suite 218
Martinsville, IN 46151
(765) 342-1065
http://www.morgancounty.in.gov/directory.html
Newton County

Bureau of Motor Vehicles—business vehicle registration
113 East State Street
Morocco, IN 47963
(219) 285-6848
http://www.in.gov/bmv

County Recorder—business name registration
Courthouse
P.O. Box 1634
Kentland, IN 47951
(219) 474-6081
Located between College and Walnut Streets
http://www.newtoncountyin.com/countycontact_2.htm

Newton County Health Department—food business registration and inspection
4117 South 240 West, Suite 500
Morocco, IN 47963
(219) 285-2052
http://www.newtoncountyin.com/gov_services.htm

Tax Assessor—property taxes
One Courthouse Square
Kentland, IN 47951
(219) 474-6081 Ext 101
http://www.newtoncountyin.com/countycontact_2.htm

Commissioners -
Suite 100
(219) 285-5103
http://www.newtoncountyin.com/gov_services.htm
Noble County
Unless indicated otherwise, all of the offices are located at the following address:

County Courthouse
101 North Orange Street
Albion, IN 46701
http://nobleco.squarespace.com/

Board of Commissioners — tax abatement and oversight of local planning commission
(260) 636-7877
http://nobleco.squarespace.com/board-of-commissioners/

Bureau of Motor Vehicles — business vehicle registration
113 West Jefferson
Albion, IN 46701
(260) 636-2033
http://www.in.gov/bmv

County Recorder — business name registration
(260) 636-2672
http://www.noblecountyrecorder.com/

Noble County Health Department — food business registration and inspection
2090 North State Road 9, Suite C
Albion, IN 46701
(260) 636-2191
http://nobleco.squarespace.com/health-dept/

Plan Commission — zoning requirements
(260) 636-7217
http://nobleco.squarespace.com/plan-commission-home/

Tax Assessor — property taxes
(260) 636-2297
http://nobleco.squarespace.com/assessor/
Ohio County

**Bureau of Motor Vehicles** — *business vehicle registration*
630 North High Street
Rising Sun, IN 47040
(812) 438-3911
[http://www.in.gov/bmv](http://www.in.gov/bmv)

**County Recorder** — *business name registration*
Courthouse
413 Main Street, # 104
Rising Sun, IN 47040
(812) 438-3369
[http://www.homeinfomax.com/Public/County_Records/IN-Indiana/Ohio_county.html](http://www.homeinfomax.com/Public/County_Records/IN-Indiana/Ohio_county.html)

**Ohio County Health Department** — *food business registration and inspection*
117 Sixth Street
Rising Sun, IN 47040
(812) 438-2551
[http://www.in.gov/isdh](http://www.in.gov/isdh)

**Tax Assessor** — *property taxes*
413 Main Street
Rising Sun, IN 47040
(812) 438-3264
[http://www.homeinfomax.com/Public/County_Records/IN-Indiana/Ohio_county.html](http://www.homeinfomax.com/Public/County_Records/IN-Indiana/Ohio_county.html)
Orange County
Unless indicated otherwise, all of the offices are located at the following address:

County Complex
205 East Main Street
Paoli, IN 47454
(812) 723-2649

Bureau of Motor Vehicles—business vehicle registration
1565 West Hospital Rd
Paoli, IN 47454
(812) 723-3124
http://www.in.gov/bmv

County Commissioners—tax abatement and oversight of local planning commission
(812) 723-3600
http://www.co.orange.in.us/

County Recorder—business name registration
(812) 723-3600
http://www.co.orange.in.us/

Orange County Health Department—food business registration and inspection
205 East Main Street
Paoli, IN 47454
(812) 723-7112
http://www.co.orange.in.us/

Tax Assessor—property taxes
Suite 7
Paoli, IN 47454
(812) 723-3600
http://www.co.orange.in.us/
Owen County

**Bureau of Motor Vehicles**—*business vehicle registration*
168 East Morgan Street
Spencer, IN 47460
(812) 829-3718
http://www.in.gov/bmv

**County Recorder**—*business name registration*
60 South Main Street
Spencer, IN 47460
(812) 829-5013
http://www.owencounty.in.gov/

**Owen County Health Department**—*food business registration and inspection*
Courthouse
60 South Main Street, 1st floor
Spencer, IN 47460
(812) 829-5017
http://www.owencounty.in.gov/

**Tax Assessor**—*property taxes*
60 South Main Street
Spencer, IN 47460
(812) 829-5011
http://www.owencounty.in.gov/
Parke County

Bureau of Motor Vehicles — business vehicle registration
102 South Market Street
Rockville, IN 47872
(765) 569-5205
http://www.in.gov/bmv

County Recorder — business name registration
116 West High Street, # 102
Rockville, IN 47872
(765) 569-3419
http://www.coveredbridges.com/index.php/76

Parke County Health Department — food business registration and inspection
116 West High Street, Room 10
Rockville, IN 47872
(765) 569-6665
http://www.coveredbridges.com/index.php/76

Tax Assessor — property taxes
116 West High Street, # 103
Rockville, IN
(765) 569-3490
http://www.coveredbridges.com/index.php/76
Perry County

Building and Zoning — zoning requirements
700 Main Street
Tell City, IN 47586
(812) 547-7490

Bureau of Motor Vehicles — business vehicle registration
635 Main Street
Tell City, IN 47586
(812) 547-4296
http://www.in.gov/bmv

County Recorder — business name registration
2219 Payne Street
Tell City, IN 47586
(812) 547-4261
http://www.pcdccorp.com/county_offices.html

Perry County Commissioners — tax abatement and oversight of local planning commission
2219 Payne Street
Tell City, IN 47586
(812) 547-2758
http://www.pcdccorp.com/county_offices.html

Perry County Health Department — food business registration and inspection
2219 Payne Street
Tell City, IN 47520
(812) 547-2746
http://www.in.gov/isdh

Tax Assessor — property taxes
2219 Payne Street
Tell City, IN 47586
(812) 547-5531
http://www.pcdccorp.com/county_offices.html
Pike County
Unless indicated otherwise, all of the offices are located at the following address:

Courthouse
801 Main Street
Petersburg, IN 47567

Bureau of Motor Vehicles—business vehicle registration
161 N. Nichols Avenue
Petersburg, IN 47567
(812) 354-6563
http://www.in.gov/bmv

County Recorder—business name registration
(812) 354-6747
http://www.pikecountyin.org/

Pike County Health Department—food business registration and inspection
(812) 354-8797
http://www.pikecountyin.org/

Tax Assessor—property taxes
(812) 354-6584
http://www.pikecountyin.org/
Porter County
Unless indicated otherwise, all of the offices are located at the following address:

155 Indiana Avenue
Valparaiso, IN 46383

Board of Commissioners — tax abatement and oversight of local planning commission
Suite 205
(219) 465-3440
http://www2.porterco.org/home/departments/commissioners/

Bureau of Motor Vehicles — business vehicle registration
http://www.in.gov/bmv

County Recorder — business name registration
Suite 210
(219) 465-3465
http://www2.porterco.org/home/departments/recorder/

Plan Commission — zoning requirements
Suite 311
(219) 465-3540
http://www2.porterco.org/home/departments/plancommission/

Porter County Health Department — food business registration and inspection
Room 104
Valparaiso: (219) 465-3525 Portage: (219) 759-8239
http://www2.porterco.org/health/

Tax Assessor — property taxes
Suite 211
(219) 465-3460
http://www.portercountyassessor.com/
Posey County

**Bureau of Motor Vehicles**—*business vehicle registration*
http://www.in.gov/bmv

**County Recorder**—*business name registration*
Court House
126 East Third Street, #215
Mount Vernon, IN 47620
(812) 838-1314
http://www.mountvernon.in.gov/

**Posey County Health Department**—*food business registration and inspection*
126 East Third Street, Room 20
Mount Vernon, IN 47620
(812) 838-8561
http://www.in.gov/isdh

**Tax Assessor**—*property taxes*
126 East Third Street, Room 132
Mount Vernon, IN 47620
(812) 838-1309
http://www.mountvernon.in.gov/
Pulaski County

Bureau of Motor Vehicles — business vehicle registration
218 N Sally Drive
Winamac, IN 46996
(574) 946-3044
http://www.in.gov/bmv

County Recorder — business name registration
Courthouse
112 East Main Street, Room 220
Winamac, IN 46996
(574) 946-3844
http://www.pulaskionline.org/content/view/40/50/

Pulaski County Health Department — food business registration and inspection
125 South Riverside Drive, Suite 205
Winamac, IN 46996
(574) 946-6080
http://www.pulaskionline.org/content/view/90/50/

Tax Assessor — property taxes
112 East Main Street, Room 120
Winamac, IN 46996
(574) 946-3845
http://www.pulaskionline.org/content/view/43/50/
Putnam County

**Bureau of Motor Vehicles** — *business vehicle registration*
1010 Mill Pond Lane
Greencastle, IN 46135
(765) 653-3218
http://www.in.gov/bmv

**County Recorder** — *business name registration*
1 West Washington Street, Room 25
Greencastle, IN 46135
(765) 653-5613
http://co.putnam.in.us/

**Putnam County Health Department** — *food business registration and inspection*
PO Box 507
1542 S Bloomington Street, Suite 1500
Greencastle, IN 46135
(765) 658-2782
http://putnamhealthindiana.org/

**Tax Assessor** — *property taxes*
1 West Washington Street, Room 11
Greencastle, IN 46135
(765) 653-4312
http://co.putnam.in.us/Assessors%20Office.html
Randolph County
Unless indicated otherwise, all of the offices are located at the following address:

Courthouse
100 South Main Street
Winchester, IN 47394

Bureau of Motor Vehicles—business vehicle registration
3 Industrial Park Drive, Suite 100
Winchester, IN 47394
(765) 584-6061
http://www.in.gov/bmv

County Commissioners—tax abatement and oversight of local planning commission
(765) 584-5017
http://www.randolphcounty.us/departments/county-commissioners

County Recorder—business name registration
123 W Franklin Street, Room 201
(765) 584-7300
http://www.randolphcounty.us/departments/recorder

Randolph County Health Department—food business registration and inspection
325 South Oak Street, Suite #202
Winchester, IN 47394-2247
(765) 584-1155
http://www.randolphcounty.us/departments/health-department

Randolph County Area Planning—zoning requirements
325 S. Oak, Suite 201
Winchester, IN 47394
(765) 584-8610
http://www.randolphcounty.us/departments/area-planning

Tax Assessor—property taxes
Room 104
(765) 584-6700
http://www.randolphcounty.us/departments/assessor
Ripley County

Bureau of Motor Vehicles — business vehicle registration
1132 Tekulve, Suite 3
Batesville, IN 47006
(812) 934-3247
http://www.in.gov/bmv

County Recorder — business name registration
115 N. Main St., Room 103
PO Box 404
Versailles, IN 47042
(812) 689-5808
http://www.ripleycounty.com/recorder/

Ripley Area Planning — zoning requirements
102 West First North Street, Room 109
Versailles, IN 47042
(812) 689-6062
http://www.ripleycounty.com/areaplanning/

Ripley County Health Department — food business registration and inspection
102 West First North Street, Suite 106
Versailles, IN 47042
(812) 689-5751
http://www.ripleycounty.com/healthdepartment/

Tax Assessor — property taxes
115 North Main Street
PO Box 382
Versailles, IN 47042
(812) 689-5656
http://www.ripleycounty.com/assessor/*
Rush County
Unless indicated otherwise, all of the offices are located at the following address:

Courthouse
101 E Second Street
Rushville, IN 46173

**Area Plan Director** — zoning requirements
Room 211
(765) 932-3090
[http://www.rushcounty.in.gov/Public/CountyOffices/AreaPlanningCommission/index.cfm](http://www.rushcounty.in.gov/Public/CountyOffices/AreaPlanningCommission/index.cfm)

**Bureau of Motor Vehicles** — business vehicle registration
1822 North Main Street, Suite 111
Rushville, IN 46173
(765) 932-2406
[http://www.in.gov/bmv](http://www.in.gov/bmv)

**County Recorder** — business name registration
Room 208
(765) 932-2388
[http://www.rushcounty.in.gov/Public/Home/index.cfm](http://www.rushcounty.in.gov/Public/Home/index.cfm)

**Rush County Health Department** — food business registration and inspection
Room 105
(765) 932-3103
[http://www.rushcounty.in.gov/Public/CountyOffices/HealthDept/index.cfm](http://www.rushcounty.in.gov/Public/CountyOffices/HealthDept/index.cfm)

**Tax Assessor** — property taxes
Room 210
(765) 932-3242
[http://www.rushcounty.in.gov/Public/CountyOffices/Assessor/index.cfm](http://www.rushcounty.in.gov/Public/CountyOffices/Assessor/index.cfm)
St. Joseph County
Unless indicated otherwise, all of the offices are located at the following address:

227 West Jefferson Boulevard
South Bend, IN 46601

Area Plan Commission — zoning requirements
(574) 235-9571
http://www.stjosephcountyindiana.com/departments/index.htm

Bureau of Motor Vehicles — business vehicle registration
4646 W. Western Avenue
South Bend, IN 46619
(574) 233-2149
http://www.in.gov/bmv

County Commissioners — tax abatement and oversight of local planning commission
(574) 235-9534
http://www.stjosephcountyindiana.com/departments/index.htm

County Recorder — business name registration
Room 321
(574) 235-9525
http://www.stjosephcountyindiana.com/departments/index.htm

St. Joseph County Health Department — food business registration and inspection
Room 825
(574) 235-9750
http://www.stjosephcountyindiana.com/departments/index.htm

Tax Assessor — property taxes
Room 307
(574) 235-9523
http://www.stjosephcountyindiana.com/departments/index.htm
Scott County

**Bureau of Motor Vehicles** – *business vehicle registration*
591 South Lake Road South
Scottsburg, IN 47170
(812) 752-4045
[http://www.in.gov/bmv](http://www.in.gov/bmv)

**County Recorder** – *business name registration*
Scottsburg, IN 47170
(812) 752-8442

**Scott County Health Department** – *food business registration and inspection*
1471 North Gardner Street
Scottsburg, IN 47170
(812) 752-8455

**Tax Assessor** – *property taxes*
1 East McClain Avenue, Suite 150
Scottsburg, IN 47170
(812) 752-8436
Shelby County

**Bureau of Motor Vehicles**—business vehicle registration
29 Public Square
Shelbyville, IN 46176
(317) 398-6533
http://www.in.gov/bmv/

**County Recorder**—business name registration
Court House
25 West Polk Street, Room 101
Shelbyville, IN 46176
(317) 392-6370
http://www.co.shelby.in.us/Default.aspx?alias=www.co.shelby.in.us/recorder

**Shelby County Health Department**—food business registration and inspection
1600 East SR 44, Suite B
Shelbyville, IN 46176
(317) 392-6470
http://www.schd.net/

**Tax Assessor**—property taxes
25 West Polk Street, Room 205
Shelbyville, IN 46176
(317) 392-6305
http://www.co.shelby.in.us/
Spencer County
Unless indicated otherwise, all of the offices are located at the following address:

Courthouse
200 Main Street
Rockport, IN 47635

**Bureau of Motor Vehicles**—*business vehicle registration*
11 N Walnut Street
Dale, IN 47523
(812) 937-4304
[http://www.in.gov/bmv](http://www.in.gov/bmv)

**County Recorder**—*business name registration*
(812) 649-6013
[http://spencercounty.in.gov/pages.cfm?Departmentid=408](http://spencercounty.in.gov/pages.cfm?Departmentid=408)

**Spencer County Health Department**—*food business registration and inspection*
Main Street Courthouse, Room 1
Rockport, IN 47635
(812) 649-4441
[http://spencercounty.in.gov/pages.cfm?Departmentid=403](http://spencercounty.in.gov/pages.cfm?Departmentid=403)

**Tax Assessor**—*property taxes*
(812) 649-2381
Starke County

Unless indicated otherwise, all of the offices are located at the following address:

53 East Mound Street
Know, IN 46534

Bureau of Motor Vehicles—business vehicle registration
307 Carlson Drive
Knox, IN 46534
(574) 772-4432
http://www.in.gov/bmv

County Recorder—business name registration
(574) 772-9109
http://www.co.starke.in.us/departments/recorder/

Planning Commission—zoning requirements
(574) 772-9133
http://www.co.starke.in.us/departments/planning-commission/

Starke County Health Department—food business registration and inspection
53 E Washington Street
Knox, IN 46534
(574) 772-9137
http://www.co.starke.in.us/departments/health/

Tax Assessor—property taxes
(574) 772-9107
http://www.co.starke.in.us/departments/assessor/
Steuben County
Unless indicated otherwise, all of the offices are located at the following address:

317 South Wayne Street
Angola, IN 46703
http://www.steubencounty.com/

Bureau of Motor Vehicles—business vehicle registration
1801 North Wayne Street, Suite 102-103
Angola, IN 46703
(260) 665-5661
http://www.in.gov/bmv

County Commissioners—tax abatement and oversight of local planning commission
Suite 2H
(260) 668-1000 Ext 1224

County Recorder—business name registration
Suite 2F
(260) 668-1000 Ext 1700

Plan Commission—zoning requirements
Suite 3H
(260) 668-1000 Ext 1600

Steuben County Health Department—food business registration and inspection
Suite 3A
Angola, IN 46703
(260) 668-1000 Ext 1500
http://www.steubencounty.com/departments/health/health_department.aspx

Tax Assessor—property taxes
Suite 2G
Angola, IN 46703
(260) 668-1000 Ext 1000
Sullivan County

Bureau of Motor Vehicles — business vehicle registration
273 South Section Street
Sullivan, IN 47882
(812) 268-5591
http://www.in.gov/bmv

Court House
100 Courthouse Square, Room 201
Sullivan, IN 47882-0370

County Recorder — business name registration
Court House, Room 205
Sullivan, IN 47882
(812) 268-4844
http://www.sullivancountyindiana.us/page.asp/tag=live&groupid=28

Sullivan County Health Department — food business registration and inspection
901 North Section Street
Sullivan, IN 47882
(812) 268-0224
http://www.in.gov/isdh

Tax Assessor — property taxes
Courthouse, Room 203
Sullivan, IN 47882
(812) 268-5110
http://www.sullivancountyindiana.us/page.asp/tag=live&groupid=28
Switzerland County

Bureau of Motor Vehicles — business vehicle registration
504 Ferry Street
Vevay, IN 47043
(812) 427-3303
http://www.in.gov/bmv

County Courthouse
212 West Main Street
Vevay, IN 47043
http://www.switzerland-county.com/

County Recorder — business name registration
Courthouse, First Floor
Vevay, IN 47043
(812) 427-4460
http://www.switzerland-county.com/recorder/

Switzerland County Health Department — food business registration and inspection
1190 W Main Street
PO Box 14
Vevay, IN 47043
(812) 427-3220
http://www.switzerland-county.com/health/

Tax Assessor — property taxes
Courthouse, First Floor
Vevay, IN 47073
(812) 427-3379
http://www.switzerland-county.com/assessor/
Tippecanoe County
Unless indicated otherwise, all of the offices are located at the following address:

20 North Third Street
Lafayette, IN 47901
http://www.tippecanoe.in.gov/

Bureau of Motor Vehicles — business vehicle registration
2200 Elmwood Ave, Suite C1
Lafayette, IN 47904
(765) 448-3738
http://www.in.gov/bmv/

City Engineer’s Office — sign registration in Lafayette
20 N. 6th
Lafayette, IN 47901
(765) 476-4471
http://www.tippecanoe.in.gov

County Recorder — business name registration
Second Floor
(765) 423-9352
http://www.tippecanoe.in.gov/recorder/

Indiana Department of Revenue — retail merchant certificate
100 Executive Dr., Suite B
Lafayette, IN 47905
(765) 448-6626
http://www.state.in.us/dor/

Internal Revenue Service — business taxes
620 Morland Dr.
Lafayette, IN 47905
(800) 829-1040

Tax Assessor — property taxes
Second Floor
(765) 423-9255
http://www.tippecanoe.in.gov/assessor/

Tippecanoe Area Planning Commission — zoning requirements
Basement Floor
(765) 423-9225
http://www.tippecanoe.in.gov/building/

Tippecanoe County Commissioners Office — tax abatement and oversight of local planning commission
First Floor
(765) 423-9215
http://www.tippecanoe.in.gov/commissioners/

Tippecanoe County Health Department — food business registration and inspection
(765) 423-9221 Ext 2
http://www.tippecanoe.in.gov/health/
Tipton County
Unless indicated otherwise, all of the offices are located at the following address:

101 East Jefferson
Tipton, IN 46072
http://www.tiptonguide.com/city_county.asp

Bureau of Motor Vehicles—business vehicle registration
854 East Jefferson Street
Tipton, IN 46072
(765) 675-6103
http://www.in.gov/bmv/

County Commissioners—tax abatement and oversight of local planning commission
(765) 675-7921
http://www.tiptonguide.com/directory_cat_government_county.asp

County Recorder—business name registration
(765) 675-6063
http://www.tiptonguide.com/directory_cat_government_county.asp

Planning Commission—zoning requirements
(765) 675-6063
http://www.tiptonguide.com/directory_cat_government_county.asp

Tax Assessor—property taxes
(765) 675-2465
http://www.tiptonguide.com/directory_cat_government_county.asp

Tipton County Health Department—food business registration and inspection
1000 South Main Street
Tipton, IN 46072
(765) 675-8741
http://www.tiptonguide.com/directory_cat_government_county.asp
Union County
Unless indicated otherwise, all of the offices are located at the following address:

26 W Union Street
Liberty, IN 47353-1347
http://www.unioncountyin.gov/

Bureau of Motor Vehicles—business vehicle registration
1 East High Street
Liberty, IN 47353
(765) 458-5234
http://www.in.gov/bmv/

County Recorder—business name registration
Second Floor
(765) 458-5434
http://www.unioncountyin.gov/recorder

Tax Assessor—property taxes
Second Floor
(765) 458-5331
http://www.unioncountyin.gov/assessor

Union County Health Department—food business registration and inspection
6 West South Street-Suite 2
Liberty, IN 47353
(765) 458-5393
http://www.uchd.com/

Union County Area Plan Office
6 West South Street- Suite 1
(765)458-5044
http://www.ucapc.com/
Vanderburgh County
Unless indicated otherwise, all of the offices are located at the following address:

Civic Center Complex
1 Northwest Martin Luther King Jr. Boulevard
Evansville, IN 47708

Area Plan Commission — zoning requirements
Room 312
(812) 435-5226
http://www.evansvilleapc.com/

Bureau of Motor Vehicles — business vehicle registration
Evansville, IN 47710
http://www.in.gov/bmv/2450.htm

County Commissioners — tax abatement and oversight of local planning commission
Room 305
(812) 435-5241
http://www.vanderburghgov.org/Index.aspx?page=3

County Recorder — business name registration
P.O. Box 1037
Evansville, IN 47706
(812) 435-5215
http://www.vanderburghgov.org/Index.aspx?page=3

Tax Assessor — property taxes
Room 227
(812) 435-5267
http://www.assessor.evansville.net/

Vanderburgh County Health Department — food business registration and inspection
Oak Park Professional Bldg.
420 Mulberry Street
Evansville, IN 47713
(812) 435-2400
http://www.vanderburghgov.org/home/index.asp?page=77
Vermillion County

Bureau of Motor Vehicles — business vehicle registration
123 North Main Street
Clinton, IN 47842
(765) 832-3577
http://www.in.gov/bmv/

County Recorder — business name registration
Courthouse Square
255 S. Main Street
Courthouse 2nd Floor, Room 202
P.O. Box 145
Newport, IN 47966
(765) 492-5380
http://www.vermilliongov.us/recorder.html

Tax Assessor — property taxes
Courthouse Square
255 S. Main Street
Courthouse 2nd Floor, Room 208
P.O. Box 268
Newport, IN 47966
(765) 492-5310 or (800) 340-8155
http://www.vermilliongov.us/assessor.html

Vermillion County Health Department — food business registration and inspection
257 Walnut Street
Clinton, IN 47842
(765) 832-3622
http://www.vermilliongov.us/health.html
Vigo County

**Area Planning Department**—*zoning requirements*
159 Oak Street
Terre Haute, IN 47807
(812) 462-3354
http://www.vigocounty.in.gov/departments/

**Bureau of Motor Vehicles**—*business vehicle registration*
2920 Professional Lane
Terre Haute, IN 47802
(812) 238-1669
http://www.in.gov/bmv/

**County Commissioners**—*tax abatement and oversight of local planning commission*
650 S. 1st Street
Terre Haute, IN 47807
(812) 462-3367
http://www.vigocounty.in.gov/departments/

**County Recorder**—*business name registration*
199 Oak Street
Terre Haute, IN 47807
(812) 462-3301
http://www.vigocounty.in.gov/departments/

**Department of Revenue**—*tax requirements*
30 N. 8th Street, 3rd Floor
Terre Haute, IN 47807
(812) 235-6046
http://www.in.gov/dor

**Tax Assessor**—*property taxes*
189 Oak Street
Terre Haute, IN 47807
(812) 462-3358
http://www.vigocounty.in.gov/departments/

**Vigo County Health Department**—*food business registration and inspection*
147 Oak Street
Terre Haute, IN 47807
(812) 462-3428
http://www.vigocounty.in.gov/departments/
Wabash County

Bureau of Motor Vehicles — business vehicle registration
45 East Market Street
Wabash, IN 46992
(260) 563-7657
http://www.in.gov/bmv/

County Recorder — business name registration
1 West Hill Street, Suite 105
Wabash, IN 46992
(260) 563-0661 Ext. 253
http://gov.wabash.in.datapitstop.us/

Tax Assessor — property taxes
1 West Hill Street, Suite 101
Wabash, IN 46992
(260) 563-0661
http://gov.wabash.in.datapitstop.us/

Wabash County Health Department — food business registration and inspection
89 West Hill Street
Wabash, IN 46992
(260) 563-0661 Ext 248 or 283
http://health.wabashcounty85.us/
Warren County
Unless indicated otherwise, all of the offices are located at the following address:

125 N. Monroe St.
Williamsport, IN 47993

Bureau of Motor Vehicles—business vehicle registration
14 West Second St
Williamsport, IN 47993
(765) 764-4500
http://www.in.gov/bmv/

County Commissioners
(765) 762-3275

County Recorder—business name registration
Suite 10
(765) 762-3174

Tax Assessor—property taxes
Suite 3
(765) 764-4528

Warren County Health Department—food business registration and inspection
208 S. Perry St.
Attica, IN
(765) 762-3035
Warrick County

Unless indicated otherwise, all of the offices are located at the following address:

Old Courthouse
107 West Locust Street
Boonville, IN 47601

Area Plan Commission—zoning requirements
Room 201
(812) 897-6190
http://www.warrickcounty.gov/areaplan/

Bureau of Motor Vehicles—business vehicle registration
713 North Third Street
Boonville, IN 47601
(812) 897-1626
http://www.in.gov/bmv/

County Commissioners—tax abatement and oversight of local planning commission
Suite 301
(812) 897-6120
http://www.warrickcounty.gov/departments/departments.htm

County Recorder—business name registration
Warrick County Judicial Center
P.O. Box 285
One County Square, Suite 230
Boonville, IN 47601
(812) 897-6165
http://www.warrickcounty.gov/departments/departments.htm

Tax Assessor—property taxes
Suite 280
(812) 897-6125
http://www.warrickcounty.gov/departments/departments.htm

Warrick County Health Department—food business registration and inspection
Suite 204
(812) 897-6105
http://www.warrickcounty.gov/departments/departments.htm
Washington County

**Bureau of Motor Vehicles** — *business vehicle registration*
101 East Westminster Drive
Salem, IN 47167
(812) 883-2100
[http://www.in.gov/bmv/](http://www.in.gov/bmv/)

**County Commissioners**
[http://www.washingtoncounty.in.gov/Commissioners.html](http://www.washingtoncounty.in.gov/Commissioners.html)

**County Recorder** — *business name registration*
99 Public Square, Suite 100
Salem, IN 47167
(812) 883-4001
[http://www.washingtoncounty.in.gov/](http://www.washingtoncounty.in.gov/)

**Tax Assessor** — *property taxes*
99 Public Square, Suite 105
Salem, IN 47167
(812) 883-4000
[http://www.washingtoncounty.in.gov/assessor.html](http://www.washingtoncounty.in.gov/assessor.html)

**Washington County Health Department** — *food business registration and inspection*
806 Martinsburg Road
Salem, IN 47167
(812) 883-5603
[http://www.washingtoncounty.in.gov/healthdepartment.html](http://www.washingtoncounty.in.gov/healthdepartment.html)
Wayne County

Unless indicated otherwise, all of the offices are located at the following address:

Wayne County Admin Building
401 East Main Street
Richmond, IN 47374

Bureau of Motor Vehicles — business vehicle registration
4503 National Road East
Richmond, IN 47374
(765) 962-5936
http://www.in.gov/bmv/

County Commissioners — tax abatement and oversight of local planning commission
West Wing, Second Floor
(765) 973-9237
http://www.co.wayne.in.us/commissioners/

County Recorder — business name registration
East Wing, Second Floor
(765) 973-9255
http://www.co.wayne.in.us/recorder/

Planning & Zoning — zoning requirements
North Wing, Second Floor
(765) 973-9249
http://www.co.wayne.in.us/planning_permits/

Tax Assessor — property taxes
West Wing, First Floor
(765) 973-9254
http://www.co.wayne.in.us/assessment/

Wayne County Health Department — food business registration and inspection
West Wing
(765) 973-9245
http://www.co.wayne.in.us/health/
Wells County

**Bureau of Motor Vehicles**—business vehicle registration  
2917 East State Road 124, Suite B  
Bluffton, IN 46714  
(260) 824-0620  
http://www.in.gov/bmv/

**County Recorder**—business name registration  
Court House  
102 West Market Street, Suite 203  
Bluffton, IN 46714  
(260) 824-6507  
http://www.wellscounty.org/recorder.htm

**Wells County Health Department**—food business registration and inspection  
223 West Washington Street  
Bluffton, IN 46714  
(260) 824-6489  
http://www.wellscounty.org/healthdept.htm

**Tax Assessor**—property taxes  
102 West Market Street, Suite 202  
Bluffton, IN 46714  
(260) 824-6476  
http://www.wellscounty.org/assessors.htm
White County

Unless indicated otherwise, all of the offices are located at the following address:

110 North Main Street
Monticello, IN 47960
http://home.whitecountyindiana.us/

Bureau of Motor Vehicles—business vehicle registration
820 West Fisher Street
Monticello, IN 47960
(574) 583-5971
http://www.in.gov/bmv/

County Recorder—business name registration
P.O. Box 127
Monticello
(574) 583-5912
http://home.whitecountyindiana.us/index.php?option=com_content&view=article&id=112&Itemid=171

Tax Assessor—property taxes
1st Floor, Room 5
P.O. Box 1023
(574) 583-7755
http://home.whitecountyindiana.us/index.php?option=com_content&view=category&id=47&Itemid=54

White County Area Plan Commission—zoning requirements
2nd Floor
P.O. Box 851
(574) 583-7355

White County Health Department—food business registration and inspection
P.O. Box 838
315 N Illinois Street
Monticello, IN 47960
(574) 583-8254
http://wchd.whitecountyindiana.us/
Whitley County

**Bureau of Motor Vehicles** — *business vehicle registration*
662 Country Side Drive, #101
Columbia City, IN 46725
(260) 244-7107
[http://www.in.gov/bmv/](http://www.in.gov/bmv/)

**County Commissioners**
[http://whitleygov.com/department/?fDD=8-0](http://whitleygov.com/department/?fDD=8-0)

**County Recorder** — *business name registration*
220 West Van Buren Street, Suite 206
Columbia City, IN 46725
(260) 248-3106

**Tax Assessor** — *property taxes*
220 West Van Buren Street, suite 202
Columbia City, IN 46725
(260) 248-3140

**Whitley County Health Department** — *food business registration and inspection*
220 W VanBuren Street, Suite 111
Columbia City, IN 46725
(260) 248-3121
Indiana Code Pertaining to Business Structure Registration Requirements
Limited Partnerships (Indiana Code (IC) 23-16-3-2)

Section 2
(a) To form a limited partnership, a certificate of limited partnership must be executed and filed in the Office of the Secretary of State. The certificate must include the following:
   (1) The name of the limited partnership.
   (2) The address of the office and the name and address of the agent for service of process required to be maintained by IC 23-16-2-3.
   (3) The name and the business address of each general partner.
   (4) The latest date upon which the limited partnership is to dissolve.
   (5) Any other matters the general partners agree to include.

(b) A limited partnership is formed at the time of the filing of the initial certificate of limited partnership in the office of the Secretary of State or at any later time specified in the certificate of limited partnership if, in either case, there has been substantial compliance with the requirements of this section. Unless the certificate specifies an effective date that is different from the filing date, the time and date of the filing of the certificate is conclusive evidence as to when a limited partnership is formed.

Limited Liability Partnerships (IC 23-4-1-45)

Section 45
(a) To qualify as a limited liability partnership, a partnership under this chapter must do the following:
   (1) File a registration with the Secretary of State in a form determined by the Secretary of State that satisfies the following:
      (A) Is signed by one (1) or more partners authorized to sign the registration. A signature on a document under this clause that is transmitted and filed electronically is sufficient if the person transmitting and filing the document:
         (i) has the intent to file the document as evidenced by a symbol executed or adopted by a party with present intention to authenticate the filing; and
         (ii) enters the filing party's name on the electronic form in a signature box or other place indicated by the Secretary of State.
      (B) States the name of the limited liability partnership, which must:
         (i) contain the words "Limited Liability Partnership" or the abbreviation "L.L.P." or "LLP" as the last words or letters of the name; and
         (ii) be distinguishable upon the records of the Secretary of State from the name of a limited liability partnership or other business entity registered to transact business in Indiana.
      (C) States the address of the partnership's principal office.
      (D) States the name of the partnership's registered agent and the address of the partnership's registered office for service of process as required to be maintained by section 50 of this chapter.
      (E) Contains a brief statement of the business in which the partnership engages.
      (F) States any other matters that the partnership determines to include.
      (G) States that the filing of the registration is evidence of the partnership's intention to act as a
limited liability partnership.

(2) File a ninety dollar ($90) registration fee with the registration.

(b) The Secretary of State shall grant limited liability partnership status to any partnership that submits a completed registration with the required fee.

c) Registration is effective and a partnership becomes a limited liability partnership on the date a registration is filed with the Secretary of State or at any later date or time specified in the registration. The registration remains effective until it is voluntarily withdrawn by filing with the Secretary of State a written withdrawal notice under section 45.2 of this chapter.

(d) The status of a partnership as a limited liability partnership and the liability of a partner of a limited liability partnership is not adversely affected by errors or subsequent changes in the information stated in a registration under subsection (a).

e) A registration on file with the Secretary of State is notice that the partnership is a limited liability partnership and is notice of all other facts set forth in the registration.

**Limited Liability Companies (IC 23-18-2-4)**

Section 4

(a) At least one (1) person may form a limited liability company by causing articles of organization to be executed and filed for record with the office of the Secretary of State. A person does not need to be a member of the limited liability company at the time of formation or after formation has occurred.

(b) Articles of organization shall contain the following:

1. The name of the limited liability company.
2. The street address of the limited liability company's registered office in Indiana and the name of the limited liability company's registered agent at that office.
3. The latest date upon which the limited liability company is to dissolve, or a statement that the duration of the limited liability company is perpetual until dissolution in accordance with this article.
4. If the articles of organization provide for a manager or managers, a statement to that effect.
5. Any other matters not inconsistent with this article that the members agree to include, including any matters that are required to be or may be included in an operating agreement under this article.

**Corporations (IC 23-1-21-2)**

Section 2

(a) The articles of incorporation must set forth:

1. a corporate name for the corporation that satisfies the requirements of IC 23-1-23-1;
2. the number of shares the corporation is authorized to issue;
3. the street address of the corporation's initial registered office in Indiana and the name of its initial registered agent at that office; and
4. the name and address of each incorporator.

(b) The articles of incorporation may set forth:

1. the names and addresses of the individuals who are to serve as the initial directors;
2. provisions not inconsistent with law regarding:

   A) the purpose or purposes for which the corporation is organized;
(B) managing the business and regulating the affairs of the corporation;
(C) defining, limiting, and regulating the powers of the corporation, its board of directors, and shareholders;
(D) a par value for authorized shares or classes of shares; and
(E) the imposition of personal liability on shareholders for the debts of the corporation to a specified extent and upon specified conditions; and

(3) any provision that under this article is required or permitted to be set forth in the bylaws.

(c) The articles of incorporation need not set forth any of the corporate powers enumerated in this article.

Non-Profit Corporations (IC 23-17-3-2)
Section 2
Articles of incorporation must contain the following:

(1) A corporate name for the corporation that satisfies the requirements of IC 23-17-5-1.
(2) One (1) of the following statements:
   (A) "This corporation is a public benefit corporation".
   (B) "This corporation is a mutual benefit corporation".
   (C) "This corporation is a religious corporation".
(3) The street address of the corporation's initial registered office in Indiana and the name of the corporation's initial registered agent at that office.
(4) The name and address of each incorporator.
(5) Whether or not the corporation will have members.
(6) Provisions that are not inconsistent with any law regarding the distribution of assets on dissolution.
Specific Occupational Business Licenses
Agricultural Commodity Dealers
Indiana Grain Buyer’s and Warehouse Licensing Agency
101 W. Ohio Street, Suite 1200
Indianapolis, IN 46024
(317) 232-1356
http://www.in.gov/igbwla

Auctioneers
Indiana Auctioneer Commission
402 W. Washington Street, Room W 072
Indianapolis, IN 46204
(317) 234-3040
http://www.in.gov/pla/auction.htm

Bartenders and Servers
Alcohol and Tobacco Commission
302 West Washington Street, Room E112
Indianapolis, IN 46204
(317) 232-2430
http://www.in.gov

Collection Agencies
Secretary of State, Securities Division
302 West Washington Street, Room E111
Indianapolis, IN 46204
(317) 232-6681
http://www.in.gov/sos/securities/

Commercial Drivers License
Bureau of Motor Vehicles
100 North Senate Avenue, Room N406
Indianapolis, IN 46204
(888) 692-6841
http://www.in.gov/bmv/

Commercial Motor Carriers
Indiana Department of Revenue, Motor Carrier Service Division
5252 Decatur Boulevard, Suite R
Indianapolis, IN 46241
(317) 615-7200
http://www.in.gov/dor/mcs/forms.html

Commodity Dealers and Warehouses
Indiana Grain Buyer’s & Warehouse Licensing Agency
101 W. Ohio Street, Suite 1200
Indianapolis, IN 46204
(317) 232-1356
http://www.in.gov/igbwla

Federal Handgun Permit
Alcohol, Tobacco, & Firearms Commission Compliance Office
801B West 8th Street, Suite 301
Cincinnati, OH 45203
(513) 684-3351

Franchisors, Securities Dealers, and Issuants
Secretary of State, Securities Division
302 West Washington Street, Rom E111
Indianapolis, IN 46204
(317) 232-6681
http://www.in.gov/sos/securities
Indiana Professional Licensing Agency*
302 West Washington Street, Room E034
Indianapolis, IN 46204
(317) 232-2980
http://www.in.gov/pla

Land Surveyors
402 West Washington Street, Room W072
Indianapolis, IN 46204
(317) 234-3022
http://www.in.gov/pla/surveyor.htm

Pesticide Applicator Certification and Licensing
Indiana State Chemist’s Office
175 S. University Street
Purdue University
West Lafayette, IN 47907-2063
(765) 494-1492
http://www.isco.purdue.edu

Real Estate Brokers, Salespeople, and Appraisers
Real Estate Commission
402 West Washington Street, Room W072
Indianapolis, IN 46204
(317) 232-3009
http://www.in.gov/pla/appraiser.htm

Timber Buyers
Department of Natural Resources
Division of Forestry
402 West Washington Street, Room W296
Indianapolis, IN 46204
(317) 232-4112
http://www.in.gov/dnr/

Veterinary Disease Control
State Board of Animal Health
1202 East 38th Street
Indianapolis, IN 46205
(317) 544-2400
http://www.in.gov/boah/

* Oversees regulations for the following occupations: accountants, architects, auctioneers, barbers, boxing, cosmetologists, funeral/cemetery services, professional engineers, land surveyors, plumbing, private detectives, real estate appraisers, real estate commissions, and tanning facilities.
References


General Requirements for Indiana Businesses pamphlet compiled by the State Information Center. May 2004.


Indiana Department of Environmental Management website—The IDEM Permit Guide.  
http://www.in.gov/idem

Indiana Department of Workforce Development Website.  http://www.in.gov/dwd/

Indiana Secretary of State Website—An Entrepreneur’s Guide to Starting a Business in Indiana.  
http://www.in.gov/sos/business/2428.htm

Indiana State Board of Animal Health Website.  http://www.in.gov/boah/

Indiana State Department of Health Website—Starting a New Food Wholesale Business in Indiana.  
http://www.in.gov/isdh/

Indiana State Information Center Website—Business Owner’s Guide to State Government.  
http://www.in.gov/core/business_guide.html  


http://foodsafety.psu.edu/processor/resources.htm  
http://foodsafety.psu.edu/processor/entrepguide2006f.pdf