

**Submission Guidelines for Working Papers
Department of Agricultural Economics
Purdue University**

1. Follow the attached guidelines as closely as possible and submit your paper electronically to Debby Weber, weberdl@purdue.edu, Ph: 44205, RM 643, who will assign a working paper # after review.
2. Formatting rules for the title and abstract pages are mandatory; rules for text pages are suggestions. Samples of title, abstract, and text pages are included in the template attached, which includes the current Purdue Equal Opportunity Statement. Title and abstract pages will be checked by Debby for conformity.
3. When there is a final version, Debby will save a PDF and return a copy to you. She will upload the PDF to two websites, *AgEcon Search* and *RePEc* (Research Papers in Economics). ** Please choose from the list below, the category or multiple categories that best apply to your paper and include this information in your email to Debby.

Agribusiness	International Development
Agricultural and Food Policy	International Relations/Trade
Agricultural Finance	Labor and Human Capital
Community/Rural/Urban Development	Land Economics/Use
Consumer/Household Economics	Livestock Production/Industries
Crop Production/Industries	Marketing
Demand and Price Analysis	Political Economy
Environmental Economics	Production Economics
Farm Management	Productivity Analysis
Financial Economics	Public Economics
Food Consumption/Nutrition/Food Safety	Research and Development/Tech Change/ Emerging Technologies
Food Security and Poverty	Research Methods/Statistical Methods
Health Economics and Policy	Resource/Energy Economics and Policy
Institutional and Behavioral Economics	Risk and Uncertainty
	Teaching/Communication/Extension/Profession

**** Please indicate all categories that best apply to your paper**

The department does not supply hard copies, but you can produce them by printing your paper and attaching front and back cover pages that you can obtain from Debby, RM 643.

These directions may be found on-line in the Working Paper section of our Extension Programs & Dept. Publications website:

<http://www.agecon.purdue.edu/extension/pubs/index.asp>

Sample Title Page: “Title Box” 3 – 3.5 inch top margin, 2.5 inch side margins,
Title lines Centered, **Bold**, 15 point., double-spaced, UPPER CASE
Rest of title, Centered, non-bold, 13-14 pt.
“Dept. of Ag. Economics” & “Purdue University”, Centered, **Bold**, 15
Policy Statement must be included as below (textbox, 1” margins, italics, 10pt)

FIRST LINE OF TITLE

SECOND LINE OF TITLE

by

Authors’ Name

Working Paper #

Month/Year Date

Dept. of Agricultural Economics

Purdue University

Purdue’s policy statement MUST appear at bottom of page. 1 inch margins, italics, 10 pt.

It is the policy of Purdue University that all persons have equal opportunity and access to its educational programs, services, activities, and facilities without regard to race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability or status as a veteran. Purdue University is an Affirmative Action institution.

FIRST LINE TITLE (bold)
SECOND LINE TITLE (bold)

by

Author(s) Name(s)

Dept. of Agricultural Economics, Purdue University

West Lafayette, Indiana 47907-2056

E-mail address(es)

Author(s) Name(s)

Dept of Xx, Other University

Other City, ST, Zip

E-mail address(es)

Working Paper #

Month/Year Date

Abstract

Second page is the abstract page and is NOT numbered. Top and side margins will be set at 1 inch. Bottom margin will be set at ½ inch. Two title lines in **Bold**, All Caps, Times New Roman, 15-16 pt. Other information at top is centered, Times New Roman, 12 pt., all single spaced. Sample above shows first author from the AgEcon department, and second author from another university.

Font used in the body of the text should be Times New Roman, 12 point. The heading, “Abstract”, is **bolded**, centered, and underlined. Text of the abstract should be typed in full-justification, single-spaced with double-spaces between paragraphs. It should be no more than a half-page.

After the text of the abstract, include a listing of keywords and up to three JEL code numbers. This listing will be 1 inch below the text of the abstract, single-spaced.

Keywords: Staff working papers, Dept. of Agricultural Economics, Internet publications, Purdue University

JEL Codes: O3, R12, R58

(Codes can be obtained at: http://www.aeaweb.org/journal/jel_class_system.html)

A copyright notice must appear at bottom of page.

Copyright © by <Author’s Names>. All rights reserved. Readers may make verbatim copies of this document for non-commercial purposes by any means, provided that this copyright notice appears on all such copies.

Suggestions for Text Pages

Working paper text should be Times New Roman 12 pt. including the headings.

Full justification should be used. Page numbering begins on this page, bottom centered, starting with “2.” Text should be single-spaced with double spaces between paragraphs. There should be no widow or orphan lines.

First-order headings will be centered, in bold and underlined. Second-order headings will be at left-margin, bold, and underlined. If third-order headings are used, they should be centered, in bold, but not underlined.